

*"For Cleaner Lakes and Rivers"*

**GRAND HAVEN-SPRING LAKE SEWER AUTHORITY**

WASTEWATER TREATMENT PLANT

1525 WASHINGTON AVENUE

GRAND HAVEN, MICHIGAN 49417

PHONE: (616) 847-3486

The regular meeting of the Grand Haven-Spring Lake Sewer Authority was held at 8:30 A.M. on Wednesday, November 17, 2021 in the Council Chambers in Grand Haven City Hall located at 519 Washington Street, Grand Haven Michigan.

**MINUTES FOR REGULAR MEETING**

**Wednesday November 17, 2021**

**8:30 A.M.**

1. The meeting was called to order at 8:30 AM by Chairperson Christine Burns

**2. Roll Call:**

Chairperson Christine Burns

Vice-Chair Patrick McGinnis

Treasurer Craig Bessinger

Patrick Staskiewicz

Roger Van Opynen

Bill Cargo

John Nash

Village of Spring Lake

City of Grand Haven

City of Ferrysburg

Ottawa County Road Commission

City of Grand Haven

Grand Haven Township

Spring Lake Township

**Absent:**

Joel Tepastte

Gordon Gallagher

Steve Namenye

Village of Spring Lake

Spring Lake Township

Member at Large

**Also Present:**

Ryan Vredevel

Alando Chappell

Peter Haefner

Amy Bessinger

Emily Greene

WWTP Superintendent

Grand Haven Township

Vredevel-Haefner, CPA

City of Grand Haven - Finance Director

City of Grand Haven - Finance Supervisor

3. Motion by Cargo, seconded by Van Opynen to approve the meeting minutes of August 18, 2021 as presented. Motion carries.

4. No public comment

**5. Financial Report:**

Superintendent Vredevelde reports on the current financials of the facility. The revenue and expenditure was reported for period ending 10/31/202 to present how the facility is trending with budget.

Payment from Crockery Township has been received for their "buy-in" to gain access to the WWTP and their services.

Reminder that current improvement projects will be expensed out of our plant modification cash fund after we exhaust the remaining contingency money from 2018 bonds.

## **6. Superintendent's Report**

Recent flows have shown in uptick into the facility compared to the beginning months of 2021, overall the plant performance continues to be good with no violations. Solids concentration for biosolids going to storage have been able to maintain at an elevated level of 5.88% over the last two months. This is an overall improvement from the previous 10 months where we were able to only maintain a 3.94% solids concentration.

Sludge Storage Roof Restoration Project – Base coat for the deck coating system is down, but due to winter weather moving in and the threat it poses to a correctly installed product, the contractor will wait until spring 2022 to complete. Current base coat provides adequate protection for the weather we will experience over the winter. Biosolids Study – Our engineering consultant Prein&Newhof is continuing their process of gather data and analyzing different technologies for the solids handling process at the WWTP.

Bypass Pump – plant staff was able to perform bypassing of both Grand Haven pump station and Spring Lake pump stations successfully. This was performed as an exercise to prove the pumps performance, as well as train the staff for appropriate set up and operations at each location. This exercise will take place several times through the year to refresh staff as well as exercise the pump for preventative maintenance practices.

## **7. General Business.**

### **A. Annual Audit Presentation - Vredevelde – Haefner. CPA**

Peter Haefner presented a financial audit report of the Sewer Authority and presents a clean audit opinion for the Sewer Authority.

Motion by Cargo and seconded by Staskiewicz to accept the audit. Motion carries

### **B. Plant Modification Contribution Rate**

Plant staff recommends maintaining current funding rate for the plant modification fund at \$200,000/year for the upcoming fiscal year 2022-2023.

Motion by Cargo and seconded by Bessinger to accept as recommended. Motion carries.

### **C. Biosolids Study**

At this time, the board can determine if this study should be included in current fiscal year's operations budget or paid from plant modification fund. The contract amount for the study was a not-to-exceed \$23,000.

Cargo motions to have this study expense included in the operating budget and seconded by Van Opynen. Motion carries.

**D. Odor Control Aeration**

Plant staff contacted Prein and Newhof about having their firm provide a report to the Sewer Authority with a goal of identifying the appropriate odor control system and equipment, as well as the estimated probable costs. These odor control modifications would involve covering the aeration basins located on the North end of the Sewer Authority property. The proposal amount was a not-to-exceed estimate of \$5,000.

Motion by Cargo to postpone any study and seconded by Bessinger. Motion carries.

**E. Facilities Plan**

Members of the Sewer Authority Board previously expressed interest in determining long term plans of all facilities located at the treatment plant. At this time the Board may consider determining next steps.

Direction by Board members to postpone until future biosolids handling improvements are identified.

**F. Approval of Sewer Authority Meeting Dates for 2022**

Included in the meeting packet is a list of proposed meeting dates for 2022.

Motion by Bessinger and seconded by Cargo to accept proposed meeting dates as presented.

**8. Board Member Comments.**

None

**9. Announcement of next Sewer Authority Meeting: February 16, 2022**

**10. Meeting adjourned by Chairperson Burns at 9:10 AM.**