

“For Cleaner Lakes and Rivers”

# GRAND HAVEN-SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT  
1525 WASHINGTON AVENUE  
GRAND HAVEN, MICHIGAN 49417  
PHONE: (616) 847-3486

The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held at 8:30 A.M. on Wednesday, November 16, 2022 in the Council Chambers in Grand Haven City Hall located at 519 Washington St. Grand Haven, Michigan 49417

## MINUTES FOR REGULAR MEETING

Wednesday November 16, 2022

8:30 A.M.

### 1. Meeting called to order

### 2. Roll Call:

Chairperson Christine Burns	Village of Spring Lake
Vice-Chair Patrick McGinnis	City of Grand Haven
Treasurer Craig Bessinger	City of Ferrysburg
Patrick Staskiewicz	Ottawa County Road Commission
Bill Cargo	Grand Haven Township
Gordon Gallagher	Spring Lake Township
Steve Namenye	Member at Large
Joel Tepastte	Village of Spring Lake

### Absent:

Roger Van Opynen	City of Grand Haven
------------------	---------------------

### Also Present:

Ryan Vredevel	WWTP Superintendent
Alando Chappell	Grand Haven Township
Emily Greene	City of Grand Haven Finance Director
Doug Vredevel	Vredevel-Haefner CPA

### 3. Approval of the minutes of the August 17, 2022 Sewer Authority Board meeting

Motion by Namenye, seconded by Bessinger to approve the meeting minutes of August 17, 2022. Motion carries

### 4. No Public Comment

**5. Financial Report**

Superintendent Vredevelde reports on the balances we are currently showing for our debt cash funds as well as our plant modification and operating funds. Our investment accounts are starting to receive some nice returns. The revenue and expenditure for period ending 10-31-2022 was also reviewed to show how current fiscal year is trending.

**6. Superintendent's Report**

Superintendent Vredevelde discussed the current state of operations and compliance at the plant and that they are satisfactory. Also updated the Board that we have been doing a lot of community outreach with plant tours for local schools and providing workshops with teachers so that they can do microscope sessions with these students to review wastewater samples.

**7. General Business.**

**A. Annual Audit Presentation – Vredevelde-Haefner CPA**

Doug Vredevelde present to present the report. They provided an opinion that the financial statements referred to in the report present fairly, in all material respects, the respective financial position of the Authority, as of June 30, 2022 and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Note 7 of the report on page 17 to be removed

**B. Plant Modification Fund**

Plant staff recommends maintaining current funding rate for the plant modification fund at \$200,000/year for the upcoming fiscal year 2023-2024

Motion by Gallagher, seconded by Tepastte to accept plant staff recommendation.  
Motion carries

**C. Dewatering Study**

Motion by Cargo, seconded by Gallagher to have fee for the Dewatering Study performed by Prein and Newhof to be paid for out of the plant modification fund.  
Motion carries

**D. Wastewater - SCAN**

Information provided in your packet about a program that WWTP staff has been approached about possibly participating in

Motion by Cargo, seconded by Namenye to allow plant staff to enter into contract with Wastewater SCAN program pending a quick review by Sewer Authority attorney

Motion carries

**E. Approval of Sewer Authority Meeting Dates for 2023**

Motion by Gallagher, seconded by Staskiewicz to accept proposed meeting dates with a start time of 8:15 AM for all meetings.

Motion carries

**8. Board Member Comments.**

Gallagher asked for a moment of silence to recognize the recent passing of board member Roger VanOpynen and expressed his appreciation for the many years of service Roger gave to the Sewer Authority board. Many members echo the words of Gallagher Pat Staskiewicz provided a quick update on the current state of the regional facility with the OSHIT group.

Roger's seat will be filled by appointment done by City of Grand Haven

**9. Announcement of next Sewer Authority Meeting: February 15, 2023**

**10. Adjournment of meeting at 9:03 AM.**

**Sewer Authority Members:**

Christine Burns, Chairperson

Ashley Latsch

Craig Bessinger, Treasurer

Steve Namenye

Gordon Gallagher, Vice-Chairperson

Patrick Staskiewicz

Bill Cargo

Joel Tepastte

Roger Van Opynen

**Alternate Members:**

Derek Gajdos

Matt Schindlbeck

John Nash

Joe Wallace

Alando Chappell

**Consultants:**

Matt VanHoef

**Others:**

Grand Haven Tribune

Catherine McNally

Maria Boersma

GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY