

*"For Cleaner Lakes and Rivers"*

**GRAND HAVEN-SPRING LAKE SEWER AUTHORITY**

WASTEWATER TREATMENT PLANT

1525 WASHINGTON AVENUE

GRAND HAVEN, MICHIGAN 49417

PHONE: (616) 847-3485

The special meeting of the Grand Haven-Spring Lake Sewer Authority will be held online at 1:30 PM on Thursday June 25, 2020 using the zoom meeting platform.

*According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.*

**MINUTES FOR SPECIAL MEETING**

**Thursday June 25, 2020**

**1:30 PM**

**1. MEETING CALLED TO ORDER 1:32 p.m**

**2. ROLL CALL**

Present – Pat McGinnis, Christine Burns, Craig Bessinger, Pat Staskiewicz, Joel Tepastte, Roger Van Opynen, Gordon Gallagher

Absent – Bill Cargo

Also present – Marv Hinga

**3. CALL TO THE AUDIENCE**

- i. Those addressing the Grand Haven Spring Lake Sewer Authority Board are to provide their name and address and will be limited to three minutes of speaking time. Grand Haven Spring Lake Sewer Authority Board members will hear all comments for future consideration but will not have a response at this time. Either type in your comment on the Facebook Live feed or call (616)847-3486. Let the phone ring until it is answered. If you get a busy signal, please wait, watch and call back. We will take all callers for today's meeting.*

#### **4. PUBLIC COMMENT**

#### **5. BUDGET UPDATE FOR 2018 BOND PROJECTS – Pat Staskiewicz**

Overall about 92-93% of original bond funds used

Options for contingency money

- Could pay for all the additional projects and still have money left over.
- Either use money for additional projects or use excess to pay down debts
- Put projects under headworks improvement because it is the one that everyone pays into.

Options with grant money

- 2 million dollar grant money available as well, include clarifier into the projects as well to keep the plant modification account healthy

Plant modification fund has been used to cover engineering costs for various projects associated with current plant improvements and once work is wrapped up and contracts can be closed out, Pat Staskiewicz will reimburse the plant modification fund as much as possible with contingency money.

The primary clarifier improvements were intended to be funded by the plant modification fund, but Pat Staskiewicz has been given direction to use contingency money to pay for the work associated with primary clarifier improvements.

Gallagher supports Pat S. idea for adding more improvement projects with grant money. Direction for use of grant money will be discussed at the Authority's next scheduled regular meeting in August.

#### **6. GENERAL BUSINESS**

- A. ACO Fine Payment** – seeking board approval to use plant modification fund to reimburse operations account for settlement payment

Burns motion

Gallagher support

Supported by all

- B. Budget Amendments** – seeking approval for budget amendments. Net zero change to expenditures, balancing of internal expenditure accounts.

Bessinger motion

Joel support

Supported by all

- C. Debt Rates** – Recommendation of debt rates for 2013 & 2018 bonds as presented by Pat Staskiewicz

Recommendation by Pat Staskiewicz

2013 Debt (Odor Control/UV)

Use \$75,000 from the fund balance towards FY 2020-2021 debt payment and charge \$50/MG

SL Lift Station/Force Main

Fund balance is adequate, reduce the rate from \$920/MG to \$591/MG for FY 2020-2021 and re-evaluate next year

Headworks

Reduce the current rate from \$270/MG to \$230/MG FY 2020-2021 and the grant money will be used to cover any shortfalls

Local Lift Station

Keep the rates at \$320/MG for FY 2020-2021

Approval to adjust the debt rates to Pat S. recommendations with understanding that Amy, Pat, Marv and Ryan will meet to discuss future fund balance policies

Motion – Gallagher

Support – Bessinger

All support

Chris/Marv – Is this just cash on hand or is this including receivables? If it is just cash on hand are we undervaluing what we actually have available by not including receivables?

Pat S. – Receivables are not actually cash on hand, because of the time lag. For use of the projections, receivables were not included because actual cash in account is what is needed to cover the debt payment

Joel – Set a policy for where we want our fund balance at the end of each year using flow projections?

Pat S. – Ryan, Amy, Marv, and Pat sit down and come up with a policy for our fund balance requirements

**D. Crockery Township** – Seeking board decision on Crockery Township proposal as presented by Pat Staskiewicz

Crockery is averaging about 110-120 gpd/customer

Chart 2 shows how little Crockery would affect overall plant flows

Plant expansion plan by Prein and Newhof once plant reaches capacity

1<sup>st</sup> step – About 2 million to put in another aeration basin, increase plant capacity by roughly 2MG

Motion to move forward with Crockery Township coming into the collection system as a customer of Spring Lake Township

Motion – Burns

Support – Joel

All support motion

**7. BOARD MEMBER COMMENTS**

Bessinger – Very good idea to keep plant modification fund healthy because there are many improvements that need to be made at that the plant

**8. ADJOURNMENT 2:38 P.M.**

**Sewer Authority Members:**

Patrick McGinnis, Chairperson  
Christine Burns, Vice-Chair  
*Member at Large - Vacant*  
Gordon Gallagher  
Craig Bessinger, Treasurer  
Patrick Staskiewicz  
Bill Cargo  
Joel Tepastte  
Roger Van Opynen

**Alternate Members:**

Wally Delamater  
  
John Nash  
Matt Schindlbeck  
Joe Wallace  
Mark VerBerkmoes

**Consultants:**

Matt VanHoef

**Others:**

Grand Haven Tribune  
Bob Monetza  
Linda L. Browand

GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY