

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN**

Parks and Recreation Board

**Meeting Minutes
May 4, 2022**

The Parks and Recreation Board meeting was called to order on May 4, 2022 at 6:02 p.m. at the City Hall Conference Room.

Roll Call: Tonya Christiansen, Chair
Robert Bell, Co-Chair
Lynn Groothuis
Jim DeVries

Also Present: Matt Wade, Streets & Utilities Manager and Board Liaison

Approval of Minutes from the April 13, 2022 meeting:

A motion was made by Groothuis, and seconded by Bell to approve the P&R Board Meeting Minutes from April 13, 2022.

New Business

- 22-46 A informational discussion on park/event applications and the process of approvals regarding Park and Event fees.**

The Parks and Rec Board Chair clarified that draft meeting minutes have always been used and can still be used to present the Parks and Rec Boards thoughts on an event to City Council. The Chair also mentioned that fees are not the responsibility of the Parks and Rec Board. The Board should be focused on park uses and the appropriateness of an event.

- 22-47 Special Event – (Recurring) Grand Haven Hispanic Heritage Fiesta**

Request Made by: Reyna Masko
Type of Event: Festival
Location: Grand Haven Central Park
Date(s) of Event: Saturday, September 24, 2022
Time Frame: Event: 11:00am to 10:30pm
Attendee Count: 2,000 +
Notes

A motion was made by Bell and seconded by DeVries to approve the (Recurring) Grand Haven Hispanic Heritage Fiesta, held in Grand Haven Central Park, Saturday, September 24, 2022 from 11:00 am to 10:30 pm.

Motion was approved 4-0

22-48 Special Event – New – Bluebird Flock Party

Request Made by: Bluebird Cancer Retreats
Type of Event: Concert/Fundraiser
Location: Lynne Sherwood Waterfront Stadium
Date(s) of Event: Thursday, August 11, 2022
Time Frame: Event: 5:00pm to 9:00pm
Attendee Count: 1,500 – 2,500
Notes Board members were not in favor of the extended use of the parking lot.

A motion was made by Groothuis and seconded by Bell to approve the New – Bluebird Flock Party, held at the Lynne Sherwood Waterfront Stadium, Thursday, August 11, 2022 from 5:00 pm to 9:00 pm.

Motion was approved 4-0

22-49 Special Event – (Recurring) Story Walk in Central Park

Request Made by: Loutit District Library
Type of Event: Book Walk
Location: Grand Haven Central Park
Date(s) of Event: Monday, June 6 – Sunday June 12, 2022
Time Frame: Event: 7:00pm to 8:30pm
Attendee Count: 200 for the week
Notes

A motion was made by Groothuis and seconded by Bell to approve the (Recurring) Story Walk in Central Park, held in Grand Haven Central Park, Monday, June 6 – Sunday June 12, 2022 from 7:00 pm to 8:30 pm.

Motion was approved 4-0

22-50 Special Event – New – USCG SFO Grand Haven

Request Made by: Lyndon Wolfe
Type of Event: Ceremony
Location: Escanaba Park

Date(s) of Event: Wednesday, July 13, & Thursday, July 14, 2022
Time Frame: Event: 10:00am to 3:00pm
Attendee Count: 100
Notes

A motion was made by Bell and seconded by DeVries to approve the New – USCG SFO Grand Haven, held at Escanaba Park, Wednesday, July 13, & Thursday, July 14, 2022 from 10:00 am to 3:00 pm.

Motion was approved 4-0

22-51 Special Event – (Recurring) Bolt Park market – With Changes

Request Made by: Bolt Park Market
Type of Event: Produce & Craft Market
Location: Bolt Park
Date(s) of Event: Wednesdays, June 15 – September 7, 2022
Time Frame: Event: 4:00pm to 8:00pm
Attendee Count: 200
Notes

A motion was made by DeVries and seconded by Bell to approve the (Recurring) Bolt Park Market – With Changes, held at Bolt Park, Wednesday, June 15 – September 7, 2022 from 4:00pm to 8:00pm.

Motion was approved 4-0

22-52 Special Event – (Recurring) Memorial Day Parade – With Changes

Request Made by: Grand Haven Memorial Day Association
Type of Event: Veterans Memorial Ceremony
Location: Lynne Sherwood Waterfront Stadium
Date(s) of Event: Monday, May 30, 2022
Time Frame: Event: 9:30am to 11:30am
Attendee Count: 500
Notes

A motion was made by Groothuis and seconded by DeVries to approve the (Recurring) Memorial Day Parade – With Changes, held at Lynne Sherwood Waterfront Stadium, Monday, May 30, 2022 from 9:30 am to 11:30 am.

Motion was approved 4-0

22-53 Special Event – New – Inner Seas Harp and Guitar Show

Request Made by: Loutit District Library
Type of Event: Family Concert
Location: Lynne Sherwood Waterfront Stadium
Date(s) of Event: Thursday, July 21, 2022
Time Frame: Event: 7:00pm to 8:00pm
Attendee Count: 200
Notes

A motion was made by Bell and seconded by Groothuis to approve the New – Inner Seas Harp and Guitar Show, held at the Lynne Sherwood Waterfront Stadium, Thursday, July 21, 2022 from 7:00 pm to 8:00 pm.

Motion was approved 4-0

22-54 Special Event – O’Brien-Howell Wedding

Request Made by: Venessa Howell
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Saturday, September 10, 2022
Time Frame: Event: 3:00pm to 4:00pm
Attendee Count: 100

A motion was made by DeVries and seconded by Bell to approve the O’Brien-Howell Wedding, held on Grand Haven City Beach, Saturday, September 10, 2022 from 3:00 pm to 4:00 pm.

Motion was approved 4-0

22-55 Special Event – Savage-Burpee Wedding

Request Made by: Mark Burpee & Marie Savage
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Friday, August 12, 2022
Time Frame: Event: 5:00pm to 6:00pm
Attendee Count: 25

A motion was made by Bell and seconded by DeVries to approve the Savage - Burpee Wedding, held on Grand Haven City Beach, Friday, August 12, 2022 from 5:00 pm to 6:00 pm.

Motion was approved 4-0

22-56 Special Event – Colley-Britsch Wedding

Request Made by: Chandra Colley & Richard Britsch
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Friday, September 2, 2022
Time Frame: Event: 7:30pm to 8:30pm
Attendee Count: 40

A motion was made by Groothuis and seconded by Bell to approve the Colley - Britsch Wedding, held on Grand Haven City Beach, Friday, September 2, 2022 from 7.30 pm to 8:30 pm.

Motion was approved 4-0

22-57 Special Event – Bourne-Pavey Wedding

Request Made by: My Barefoot Wedding
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Wednesday, June 22, 2022
Time Frame: Event: 7:00pm to 7:30pm
Attendee Count: 20

A motion was made by Groothuis and seconded by Bell to approve the Bourne - Pavey Wedding, held on Grand Haven City Beach, Wednesday, June 22, 2022 from 7:00 pm to 7:30 pm.

Motion was approved 4-0

22-58 Special Event – Cuccia-Fitzpatrick Wedding

Request Made by: My Barefoot Wedding
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Friday, September 9, 2022
Time Frame: Event: 6:00pm to 6:30pm
Attendee Count: 16

A motion was made by Bell and seconded by DeVries to approve the Cuccia - Fitzpatrick Wedding, held on Grand Haven City Beach, Friday, September 9, 2022 from 6:00 pm to 6:30 pm.

Motion was approved 4-0

22-59 Special Event – Youtsey-Mix Wedding

Request Made by: My Barefoot Wedding
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Friday, September 16, 2022
Time Frame: Event: 6:00pm to 6:30pm
Attendee Count: 20

A motion was made by DeVries and seconded by Bell to approve the Youtsey – Mix Wedding, held on Grand Haven City Beach, Friday, September 16, 2022 from 6:00 pm to 6:30 pm.

Motion was approved 4-0

22-60 Special Event – Allen 20th Anniversary

Request Made by: Charles Allen
Type of Event: Wedding – Vow Renewal
Location: Grand Haven City Beach
Date(s) of Event: Saturday, May 14, 2022
Time Frame: Event: 6:00pm to 6:30pm
Attendee Count: 14

A motion was made by DeVries and seconded by Bell to approve the Allen 20th Anniversary Vow Renewal, held on Grand Haven City Beach, Saturday, May 14, 2022 from 1:00 pm to 2:00 pm.

Motion was approved 4-0

General Business

- Parks Board members are actively seeking ways to maintain continued maintenance on the proposed butterfly garden. One thought was that every year the board seeks out and establishes a volunteer group to keep an eye on and maintain the butterfly garden/ gardens. Board members will also seek out a request to Grand Haven Community Foundation Mixer Fund to cover cost for informational signs and cost for bringing the area back to sod if the garden becomes overgrown and unmaintained.

Adjournment

It was moved by Bell, seconded by DeVries, to adjourn the meeting at 6:38 pm.