

CITY OF GRAND HAVEN
MUSICAL FOUNTAIN COMMITTEE
REGULAR SESSION
TUESDAY, JUNE 8, 2021
GRAND HAVEN COMMUNITY CENTER
421 COLUMBUS AVENUE, GRAND HAVEN, MI 49417

MINUTES

1. Call to Order/Roll Call: Nicki Bonczyk, Andy Cawthon, Jamie Cooper, Stancie McClellan, Terry Stevens, Kevin Waters, Todd Brand-City Liaison. Non-member attendees: Jerry Troke, Council Member Mike Dora and Mayor Robert Monetza.

2. Approval of the minutes of May 8, 2021

Motion – Andy, Second-Jamie Carried Unanimously

3. New Business/Reports from Working Groups

A. MAINTENANCE

* Fountain Master Sheet - Terry introduced this document that was sent to all committee members that includes a “to do” list with member and task force responsibilities and contact information.

* Paint Party – Nicki volunteered to be the point person for a paint party at the Fountain in July. July 10 was set as a date weather permitting. Organizational items include an invitation to volunteers, RSVPs and an analysis of painting needs, supplies and budget for the work session.

* Todd reported making progress on a maintenance document including Spring start-up and Winter shut-down information. He will make it a Google Doc.

There was a lengthy discussion of action items: Greasing operational parts including sweeps, a lock for the water valve, a doorknob for the main door, pump 2 oil cup leak, vent fan and emergency equipment (fire extinguishers, first aid kits and emergency lights).

B. TASK FORCE

* Two new operators are being trained: Roy Visser and Fred Manning

C. PRODUCTION

* Three to five new radios need to be purchased. The radios and development of a charging station in the maintenance closet in the Depot Building will be included in Todd's new budget in July.

* Kevin is training the new operators, but they need to schedule City orientation.

* A full schedule of shows is planned June 17 – 30.

D. MARKETING

* Visitor flyers, aka rack cards, need to be updated. Jamie will update the copy, telephone number and photos as needed.

* Nicki will check the Facebook page for unauthorized advertisements.

* 60th Anniversary in 2022. Terry introduced plans for this celebration in August 2022. His ideas include a special show, fountain tours and t shirt sales.

* Nicki explained how the Fountain is partnering with the Grand Haven Main Street DDA to promote downtown businesses and the Fountain through social media.

E. FINANCE

* A discussion continued about how to access funds for immediate fountain needs for maintenance. Terry asked the Mayor if there was any way to streamline reimbursement for maintenance expenses. There is no avenue for this. Todd will remain the conduit for reimbursement and other repair expenses.

* Donation boxes – In the past money from the boxes went into the General Fund. Todd will find out if we can have boxes at the Stadium. The City Manager should be asked about procedure with the funds collected.

4. UNFINISHED/TABLED BUSINESS

A. Terry made a motion to permanently discontinue "Create a Song". Andy seconded and it passed unanimously.

B. The discussion of City policy that City employees not be voting members of committees. The Mayor emphasized that a city employee cannot vote on things that affect their own job. Terry, Kevin and Ryan are employees of the City. All three stepped down as voting members, Terry and Kevin were reappointed as ex-officio members by the City Council. Ryan will continue as Producer. The Mayor confirmed Jerry Troke has been approved as a new member of the committee and there are two additional slots available. He has two applications that he feels will be a good fit.

5. NEW/GENERAL BUSINESS

A. The election of officers.

Jerry Troke was nominated for Chairman by Kevin. Andy seconded and the vote was unanimous.

Andy Cawthon was nominated for Vice Chairman by Jamie. Nicki seconded and the vote was unanimous.

Stancie McClellan will remain as Secretary.

B. Todd will get “no trespassing signs” to be placed on the Dewey Hill.

C. It was recommended there be one point of contact with Todd. Terry will be first point of contact for now.

ADJOURNMENT

There being no further business, a motion was made by Andy, seconded by Jamie to adjourn. On call of roll, there being none opposed the meeting was adjourned at 7:30 PM.

The next meeting will be July 13, 2021, at the Grand Haven Community Center.