

**CITY OF GRAND HAVEN  
MUSICAL FOUNTAIN COMMITTEE**

**REGULAR SESSION**

**Tuesday, April 11, 2023**

**Central Park Place**

**421 Columbus Ave.**

**Grand Haven, MI**

**MINUTES**

- 1. Call to Order/Roll Call: Nicki Bonczyk, Andy Cawthon, Ivy DeWitt , Sarah Kallio, Stacie McClellan, Terry Stevens, Jerry Troke, Todd Brand.  
Sally Creason by phone.**

- 2. Approval of the minutes March 14, 2023**

Motion to accept by Andy, Second by Sarah. Carried unanimously.

**3. New and General Business**

**A. CITY AND MAINTENANCE**

Todd reported bids are out for crack sealing in the basin and pump maintenance is on his to do list. Spare parts are in house or on order.

Four Action items were considered.

- 1. A motion to require Committee pre- approval for non-emergency expenditures over \$2,000.00.**
- 2. A motion to approve expenses up to \$5,000.00 without Committee pre-approval in the event of a show stopping emergency. Additional funds could be made available with a remote Committee vote.**
- 3. A motion to approve the purchase of spare LED fixtures from Michigan Lighting West for \$2,811.56.**
- 4. A motion to allow one week for a bid from a third vendor to replace lower speaker house garage doors. Current low bid is \$4,179.25**

After discussion all four motions passed unanimously.

Terry requested three things for Todd to look into: volunteer update of official offers from the city, an evacuation plan for the pump house/control room at the Fountain and the benefits of an employee notice board on the fountain side.

**B. TASK FORCE**

Plans continue for April 22 Volunteer Day. A back up day for weather is set for April 29. Start time is 9 am with lunch at noon. There will be operator training at 3 pm. Terry will coordinate the event.

**C. PRODUCTION**

Nicki presented a tentative 2023 schedule for discussion. The Spanish Heritage Festival was discussed and needs further coordination with the City.

A new softened two minute announcement was presented.

**D. MARKETING**

Rack cards are being distributed.

There was a motion to approve the Retail Poster Program Jerry presented. The motion was approved unanimously.

Dave Evanoski of Grand Haven Beach Club met with the Committee to discuss fund raising ideas and to discuss characters for theme shows. Dave was asked to develop an exclusive t-shirt for this season and look into stickers. Characters will do a meet and greet this season with no performance.

**E. FINANCE**

Andy showed the art work for the downtown banners this summer. The Committee will purchase two.

The commitment by the City Manager to transfer spendable funds from the Fountain Permanent Fund to the Project Fund. Last year \$7,000.00 was transferred. The Committee continues to discuss a possible home for the original artwork.

**4. OLD/UNFINISHED BUSINESS**

An ongoing discussion about the City placing a sign for the fountain at the stadium.

**ADJOURNMENT**

The Chairman adjourned the meeting at 7:41 pm. The next meeting will be May 9, 2023 at Central Park Place.