

**CITY OF GRAND HAVEN  
HISTORIC CONSERVATION DISTRICT COMMISSION  
REGULAR MEETING MINUTES**  
**WEDNESDAY, JUNE 21, 2023 AT 5:00 PM**  
**GRAND HAVEN CITY HALL**  
**CITY MANAGER'S OFFICE CONFERENCE ROOM**  
**519 WASHINGTON AVENUE**  
**GRAND HAVEN, MI 49417**

The meeting was called to order by Chair Liza Dora at 5:08 p.m. in the City Manager's Conference Room of City Hall.

**Members Present:** Chair Liza Dora, Vice-Chair Erik Bye, Members Chad Fisk, Patrick Qua, and Robyn Vandenberg (arrived @6:00 pm).

**Members Absent:** Member Wendy Knoth and Secretary Linda Rosema, excused.

**Others Present:** Mary Angel, Administrative Liaison; Tim Price, Assistant City Manager, and Brian Urquhart, City Planner.

**1) General Business Call to Viewing Audience**

A general business call to the viewing audience was made; there were no members of the audience present.

**2) Approval of the Regular Meeting Minutes**

Motion by Commission Member **Bye**, seconded by Commission Member **Qua**, to approve the April 19, 2023, regular meeting minutes. This motion carried unanimously.

**3) Planning Commission Site Plan Reviews**

There were no new plans for review, but City Planner Brian Urquhart shared general information about ongoing projects.

**4) Tri-Cities Museum Advisory Member Update**

Kate Crosby, Museum Advisory Member, was absent but provided an email informing members that the museum would be at Ferrysburg's 4th of July celebration on Tuesday, July 4, from 10:00 a.m. to 1:00 p.m. For ongoing events and information visit <https://www.tri-citiesmuseum.org/>

**5) Loutit District Library Events Update**

For ongoing events and information visit <https://www.loutitlibrary.org/>.

**6) Project Updates & Reports By HCDC Members**

Chad is continuing to work on the Historic District Maps. He noted that the terms "lots" and "parcels" are different, and the legal description in the ordinance is for lots, while the GIS System uses "parcels." Chad is matching the legal descriptions with the lot language and converting everything to show as parcels. Once complete, the map and ordinance language will match in all districts, and he would bring the updated district maps to the commission for approval.

Subcommittees are continuing to work on the walking tours.

**7) Second General Business Call to Viewing Audience**

A second general business call to the viewing audience was made; there were no members of the audience present.

**8) Adjournment**

The meeting adjourned at 6:10 p.m.

Respectfully Submitted by,  
Mary Angel, Administrative Liaison