

CITY OF GRAND HAVEN  
HISTORIC CONSERVATION DISTRICT COMMISSION  
WORK SESSION MINUTES  
MONDAY, APRIL 22, 2024 AT 5:30 PM  
GRAND HAVEN CITY HALL  
CITY MANAGER'S OFFICE  
519 WASHINGTON AVE. GRAND HAVEN, MI 49417

Call to order: Chair Liza Dora at 5:35 PM

Roll call of members present: Chair Liza Dora, Secretary Linda Rosema, Members Robyn Vandenberg, Patrick Qua and Chad Fisk

Members excused: Vice Chair Erik Bye and Member Nina Bryhn

Others present: City Planner and Administrative Liaison Brian Urquhart and Mayor Bob Monetza

- 1) General Business Call to the Audience (3 minutes per person) No one in the audience.
- 2) Review of Historic Permit Application
  - a. City Manager Brian Urquhart was able to locate a draft of an application from a few years ago.
  - b. Member Fisk stated that we are supposed to have a local landmark application filled out in addition to a building permit, we must formerly certify the application.
  - c. Member Qua provided a visual for an application. We should be notified by the Building Inspector about any permits requested in any historic district. Member Qua stated he will re-work the visual to clarify it.
  - d. Member Fisk suggested that landmark buildings should be indicated by color on historic district maps so the Building Inspector can identify them easily. He stated that monuments can be a legacy to our community too. He suggested that we match our wording to federal and state guidelines. He recommended a meeting with SHPO (State Historic Preservation Organization) to educate us about historic buildings. If we disapprove an application, then we would want to make suggestions to move forward.
  - e. Member Vandenberg suggested we speak to Todd at Tender about the Grand Theater Marquis, he used to put the letters on the marquis when he was manager at the Dee Lite under Steve Loftis.
  - f. We discussed the HCDC Historical Preservation Permit, made some changes so it seems acceptable.
  - g. Member Fisk will update the application if he can get the file from Karen Lowe who originally presented it as a Power Point. He will try to convert it to WORD. He will also give a copy to Tom Bruursema, Grand Haven Building Inspector.
  - h. City Manager Urquhart will send the updated application to New Holland Brewing with a recommendation not to change the color of the red porcelain tiles or the marquis at the

former Grand Theater at 22 Washington Ave. Member Qua will take care of a Certificate of Approval.

- i. A motion was made by Member Qua and seconded by Member Vandenberg to revise the HCDC Historical Preservation Permit Application. The motion passed unanimously.
- j. A motion was made by Member Qua and seconded by Member Fisk for City Planner, Brian Urquhart to send the revised application to New Holland Brewing and highly recommend the changes to expedite approval.

3) Meeting was adjourned at 7:35pm.

Respectfully submitted,  
Linda Rosema  
Secretary