

**CITY OF GRAND HAVEN  
HISTORIC CONSERVATION DISTRICT COMMISSION  
REGULAR MEETING MINUTES  
THURSDAY, APRIL 15, 2021 AT 5:00 PM  
ELECTRONIC REMOTE**

The regular meeting of the Grand Haven *Historic Conservation District Commission* was called to order, as an electronic, remote meeting at 5:04 PM on Thursday, April 15, 2021 by Chairperson Liza Dora.

**Roll Call of Members Present:** Chair Liza Dora; Vice-Chair Karen Casey; Secretary Justin Forrest; and Board Members Erik Bye, Robyn Vandenberg and Vacancy.

**Members Absent:** Bonnie Cowles, excused.

**Others present:** Mary Angel, Administrative Liaison; John Martin, Loutit District Library Director; Erin Pilarski, Tri-Cities Museum Advisory Member; Pat McGinnis, City Manager; Mike Dora, Council Member; Bob Monetza, Mayor.

- 1) Welcome New Member Robyn Vandenberg**  
Commission member Robyn Vandenberg was welcomed to the board.
- 2) General Business Call to Viewing Audience**  
At this time, a call to the audience was made to address the HCDC on any item, whether on the agenda or not. No comments were made by the public at this meeting.
- 3) Approval of the March 18, 2021 Regular Meeting Minutes**  
Moved by Vice-Chair Casey, seconded by Commission member Bye, to approve the regular electronic remote meeting minutes of Historic Conservation District Commission of March 18, 2021. This motion carried unanimously.
- 4) Approval of a Memo from the HCDC to Jennifer Howland and the Planning Commission concerning a proposed text amendment to the Zoning Ordinance from Architect Denny Dryer to eliminate window dimension requirements in the CB District.**  
Moved by Secretary Forrest, seconded by Commission member Bye, to approve the memo from the HCDC to be sent to Jennifer Howland and the Planning Commission regarding Denny Dryer's request to eliminate window dimensions requirements in the CB district.
- 5) Planning Commission Site Plan Review**  
No request for reviews have been received at this time.
- 6) Tri-Cities Museum Advisory Member Update**  
Erin Pilarski reported that the Highland Park exhibit will be wrapping up in June. In May, a new exhibit *Silent Films and Speakeasies: Entertainment in the Roaring Twenties* will open to the public.
- 7) Loutit District Library Events Update**  
John Martin reported that the library will be offering multiple "story walks" this coming season. Look for story walks to be offered at Rosy Mound and Hofma Park.
- 8) Depot Update**  
No update was given at this time.
- 9) Follow-up/Setting Date for Historic Tour (HCDC Members) of BLP Diesel Plant and Future Hosting of Community Open House**  
The board is excited to be given the opportunity to tour the Diesel Plant in preparation of hosting a public open house. Museum advisory member Pilarski and the rest of her team at the museum would also like to join our tour. The walkthrough was scheduled for May 6<sup>th</sup>, 2021 at 5:30PM. No date has officially been finalized for the open house.

**10) Continued Discussion of HCDC Direction**

The commission discussed the need to begin defining our focus for the rest of the year. The following topics were raised: What is important in helping the board operate with the best functionality; clarification, softening or removing some of the language in the ordinance; clarification on our historic district boundaries and understanding how some of this language came about; how much actual power and what roles does the board see itself playing. There was a consensus on the Commission that the goal is to help preserve, advise, and help educate the public with historical context on their homes or landmarks (promotional pieces/brochures).

**11) Other Business not on the Agenda**

Nothing else was discussed at this time.

**12) Second General Business Call to Viewing Audience**

At this time, a second call to the audience was made to address the HCDC on any item, whether on the agenda or not. No comments were made by the public at this meeting.

**13) Adjournment**

Chairperson Dora adjourned the meeting at 6:17 PM.

Respectfully submitted by,  
Secretary Justin Forrest