

**CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING MINUTES
THURSDAY, FEBRUARY 17, 2022 AT 5:00 PM
GRAND HAVEN COMMUNITY CENTER
421 COLUMBUS AVE, GRAND HAVEN, MI 49417**

Call to order: Chair Erik Bye 5:04pm

Roll Call of Members Present: Chair Erik Bye; Vice-Chair Robyn Vandenberg; Commission Members Karen Casey, Liza Dora, Paul Martin, vacancy and vacancy.

Others present: Mary Angel, Administrative Liaison John Martin, Loutit District Library Director and Jeanette Weiden, Loutit District Library Genealogy Dept., and Erin Pilarski, Tri-Cities Museum Advisory Member.

- 1) **General Business Call to Viewing Audience.**
There was no one present.
- 2) **Accept, with regret, a resignation from Commission Member Bonnie Cowles.**
Bye mentioned that Commissioner Cowles has been a member since 2014 and was an asset to the commission and will be missed. Motion to accept resignation by Dora, second by Casey. Approved unanimously.
- 3) **Approval of the December 16, 2021 Regular Meeting Minutes.**
Motion by Vandenberg, second by Dora. Approved unanimously.
- 4) **Planning Commission Site Plan Reviews (if necessary).**
None at this time.
- 5) **City Staff/Attorney Review of Chapter 19 Update – History of the City of Grand Haven Ordinances.**
Prior to tonight's meeting, Howland sent an email stating no new information was available at this time. Ordinance is still being reviewed by staff and City attorney.
- 6) **Tri-Cities Museum Advisory Member Update.**
Erin Pilarski, Museum Advisory Member, reported that Collective Access is fully available by contacting Jared Yax at the museum. Chair Bye stated that he has access and uses it in the classroom (GHHS History teacher) regularly. He stated it that he has found it to be a very useful tool.
- 7) **Loutit District Library Events Update.**
Report By John Martin, Library Director introduced Jeanette Weiden as his replacement liaison to this board when he retires. Weiden stated she was a commissioner to this board in years past and is very happy to be back representing the library. She informed the commission that tax rolls have been added to genealogy research reference materials for home research history. Cemetery tours are once again being planned for this fall since the Covid shutdown. Civil War events are being created for this summer and the library and Tri-Cities Museum are collaborating.
- 8) **Correspondence from Chair Erik Bye Regarding Review on the Council SWOT Analysis.**
Chair Bye read the letter prepared in response to the SWOT Analysis.
- 9) **Other Business Not On The Agenda** (that members of the HCDC would like to address).
Chair Bye welcomed Dora's reappointment to the commission. Member Casey nominated Dora for the vacant recording secretary position. Second by Vandenberg. Dora accepted nomination. Members voted and approved unanimously.

Commission Member Martin inquired about the outcome of some of the past agenda items that the commission was asked to weigh in on; such as, 1.) the outcome of the Remax signage [August 19, 2021 HCDC Agenda] and 2.) what was being asked of the HCDC in regard to JW's proposed façade improvements [November 18, 2021 HCDC Agenda]. Jennifer Howland would be the staff person to contact in regard to any items presented to the HCDC for the Planning Commission. Members retold what was presented at those HCDC meetings.

10) Second General Business Call to Viewing Audience.

There was no one present.

11) Adjournment 5:25 p.m.

Respectfully submitted by,
Liza Dora, HCDC Recording Secretary