

CALL TO ORDER:

COMMISSIONERS PRESENT: Elizabeth Pool, Mike Poort, Georgette Sass, John Williams
CITY LIAISON: Derek Lemke and Michael England

APPROVAL OF AGENDA: Motion by Pool to approve agenda; second Sass; **Passed.**

PUBLIC COMMENT: *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

APPROVAL OF MINUTES: Motion by Sass to approve October 15 minutes; second Poort; **Passed.**

AGENDA

NEW BUSINESS:

- A. **Discussion** – A Use Permit has been submitted for the 12th Annual Turkey Trot 5K on November 28, 2024 (on [Google Drive](#) and attached to email sent with this agenda). The duration of the use is stated to be 6:30-10:30am. **Outcome** – DPC will discuss and vote on the Use Permit submitted by Out Side In, Inc for this event. **Suggested Motion** – DPC approves use of the park for the 12th Annual Turkey Trot 5K on November 28, 2024 .

Motion by Pool to approve the use permit submitted for the 12th Annual Turkey Trot 5K on November 28, 2024. Second Sass; Passed.

Sass to follow up with West Michigan Ground Services to have the road blown off closer to the day of the run.

- B. **Discussion** – The Duncan Park Commission supplies dog waste bags to park patrons. It was decided to switch from the 2-ply bags used by the city to an environmentally friendly compostable plastic product. These are obtained using a city-approved vendor that provides a bulk discount. (pricing on document sent with this agenda). **Outcome** – Restock our supply and potentially expand their use to the Lake St gate dispenser. **Suggested Motion** – Approve the purchase of compostable dog bags from BioBag and expand their use to the Lake St. gate.

Motion by Sass to restock our compostable dog bag supply and expand their use to Lake St gate with a free dispenser and roll. Second Pool; Passed

- C. **Discussion** – The DPC-hosted October events celebrating both the Duncan Park gift to the citizens of Grand Haven and the Old Growth Forest dedication will be reviewed. Expenditures that were within the \$1000 limit will be discussed for reimbursement. Best practices for any future event will be determined. **Outcome** – Consensus to be generated with respect to future events. **Suggested Motion** – to be generated.

Suggestions for future events are to consider varying the days of the week for work days, to explore other location options for gathering events (e.g. library, community center, etc.) and to continue with the fall fundraising color drive thru.

Motion by Sass to commit to celebratory October events. Second Williams; Passed.

COMMISSIONER'S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

SASS: THE NOVEMBER 14 PRESENTATION TO THE SEC BY DR ALI LOCHER WAS FULL OF VERY IMPORTANT DATA PERTAINING TO DUNCAN WOODS. OUR TREES ARE 100% INVENTORIED BY HER TEAM. MORE INFORMATION TK.

Duncan Park Commission – November 19, 2024; Regular Meeting; 6:00pm

Grand Haven City Hall, Council Chambers, Grand Haven, MI

POORT: HE REMOVED THE FALLEN TREE FROM THE PARKING LOT AND NOTED THAT THE REMAINING TREE IS SEVERELY DAMAGED. HE ALSO CLEARED /BLEW OFF THE DRAINS TO FREE THEM OF THE LEAF BUILD UP.

CITY LIAISON REPORT: MICHAEL ENGLAND WILL BE THE NEW CITY LIAISON ATTENDING THE DUNCAN PARK BOARD MEETINGS. DEREK LEMKE SPOKE WITH THE CEMETERY BOARD MEMBER (CINDY CRANE) WHO EXPRESSED HER INTEREST IN SPRUCING UP THE DUNCAN FAMILY GRAVE SITES.

TREASURER REPORT: October financial will be posted on our [Google Drive](#) when received.

UPCOMING EVENTS OF IMPORTANCE:

PUBLIC COMMENT: NONE

ADJOURNMENT: 6:51PM

NEXT MEETING: December 17, 2024 @6pm

APPROVED MINUTES RESPECTFULLY SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Elizabeth Pool". The signature is fluid and cursive, with the first name "Elizabeth" written in a larger, more prominent script than the last name "Pool".

DUNCAN PARK COMMISSION, SECRETARY