

**Duncan Park Commission**  
October 18, 2022 Regular Meeting; 7:00pm  
Grand Haven City Hall, Council Chambers, Grand Haven, MI

CALL TO ORDER: 7:03PM TUESDAY, 10/18/2022

**Attendance:**

COMMISSIONERS: Jennifer Holland, Nancy Nagtzaam, Mike Poort, Georgette Sass, John Williams

CITY LIAISON: Derek Gajdos

INVITED GUESTS: Wes Landon (Native Edge Landscaping); Tonya M. Christiansen(Chair of Parks and Recs) and Rob Bell (Parks & Recreation)

A Motion to approve the 10/18/2022 agenda was made, Motion by Holland, second Nagtzaam

Passed (5,0,0)

There was no public in attendance.

Motion by: Holland   Second: Nagtzaam : To approve the minutes from September 20, 2022.   Passed

Wes Landon of Native Edge Landscaping (via Zoom) presented on successfully converting lawn to native wildflower habitat. Landon provided samples of his work. They have different assortments of seeds to keep the area planted Native to the area. The process was to kill and till the area to prepare for planting. A thought was to do something like this in the Bowl/meadow area between Woodlawn and the park drive. The Cost would be \$1,500.00 to \$2,500 for seed + all prep work. We talked about the number of deer in the area. Landon said they try to plant a variety of seeds so not everything is eaten by the deer. Sass will show Landon the proposed site and get better estimates. No funding was approved.

Members of the Parks & Recreation Board join the DPC meeting. We talked about the collaboration of DPC and Parks & Rec's. Both groups have many of the same issues with invasive bugs, deer, and other things. We did determine that the parks work very differently. Parks and Recs is an advisory board to the City and City Staff. The City holds the budget and does the work for Parks & Rec's. Duncan Park Board is a working board that is privately funded and often works with volunteers to get things done in the park. DPC will continue to work with other city boards to focus of common goals for the health of our parks. DPC will also continue to build "Friends of Duncan Park" for a volunteer base.

Use Permit for Stephanie Nash wedding in Duncan Park was discussed. The park would not be closed to other patrons. There are 17 parking places in the DP lot. It was suggested the look for alternative parking. A motion to approve the use of Duncan Park for the wedding on September 23, 2023 with the amendments of: No Parking on the sides of the road, use beach chairs as they have a wider foot print and will not damage the grassy area as much, there would be a 2 hour charge for the 5 hour window to use the park. Motion by : Sass, Second by: Williams.   Passed (5,0,0)

Signage was determined for the Fall Color Drive and related signage.

2 – Do Not Enter

5 – Volunteer Event

5 – Fall Color Tour

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A Motion was made by Sass with a second by Williams to purchase these signs with a cost not to exceed \$200. Passed: (5,0,0)

Poort and Nagtzaam will pick up sticks and things on the park drive (Friday 10/21)

Work times for volunteers to man the Lake Street Gate are as follows:

Holland will open the Gates and be at Lake Street from 11 to Noon

Poort - Noon to 2pm

Nagtzaam – 2pm to 4pm

Sass – 3pm to 5pm

Williams to help out as needed

Comments were made on tasks for an upcoming volunteer event. There are lists on the Google Drive.

It was determined it is getting late to do any of the work on the tables and benches yet this fall because of the weather. This topic was tabled to future meetings.

The City will put the Picnic tables in the building around 10/30/2022

The Kiosk trail map was discussed. We will use one color for all trails. Proposed a kiosk icon where the kiosk is as a you are here. Holland provided a list of ideas for trail names and it was suggested that the DPC review/add/comment on the list. Sass will communicate the desired updates to Smelker.

There was a motion by Sass, Second by Williams to move the Presidents Report to before Old Business. Passed (5,0,0)

We will place a Christmas Tree on the cement pad in 2022 for the community to decorate. This is an attempt to not have the hemlock trees along the road decorated and harmed (branches broken).

Holland to discuss with the group that decorated last year to see if they will head up the decoration of the new tree on the cement pad.

The City will provide the tree this year, because they have some trees that have to come down.

ADJOURNMENT: 9:55PM

NEXT MEETING: November 15, 2022 @7pm

Draft minutes respectfully submitted by Mike Poort – DPC Secretary

*Michael J Poort*

Michael J Poort  
Duncan Park Commission, Secretary

Minutes Approved November 15, 2022