

**Duncan Park Commission – August 19, 2025; Regular Meeting; 6:00pm**  
Grand Haven City Hall, Council Chambers, Grand Haven, MI

**CALL TO ORDER:**

COMMISSIONERS: Joe Middleton, Mike Poort, Georgette Sass, John Williams

CITY LIAISON: Michael England

**APPROVAL OF AGENDA:** Motion to approve agenda made by Poort, second by Middleton; passed 4-0

**PUBLIC COMMENT:** *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

**APPROVAL OF MINUTES:** Motion to approve July 15, 2025 Draft minutes made by Poort, second by Sass; passed 4-0

**AGENDA**

NEW BUSINESS:

- A. **Discussion** – DPC continued our discussion on the health of Duncan Park’s forest noting both an outbreak of Oak Wilt on Mary A. White’s property as well as our planned retreatment of hemlocks for Hemlock Woolly Adelgid (HWA). Brendan Canavan from West Michigan Cooperative Invasive Species Management Area (WMCISMA) answered commissioner questions and identified the approach that would be taken by WMCISMA to retreat the park for HWA.  
**Outcome** – *A work session in conjunction with the Department of Public Works will be held at Duncan Park at 5pm on Sept 16, 2025 to establish a collaborative approach in the retreatment of HWA across all areas of the city.*
- B. **Discussion** – Duncan Park is scheduled as a volunteer site the morning of Friday, September 12, 2025 for Heart of West Michigan United Way Day of Caring. Volunteers will work on trail demarcation. The Duncan Park Commission (DPC) discussed which sites would be addressed and specified the supplies to be obtained for this work. **Motion** – *Commissioners agree to the purchase of Day of Caring project supplies at a cost not to exceed \$ 500. Motion to approve made by Sass, second William; passed 3-0.*

COMMISSIONER’S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

CITY LIAISON REPORT:

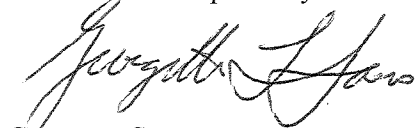
TREASURER REPORT: No financial documents for July had been received at the time of the August meeting.

**PUBLIC COMMENT:**

**ADJOURNMENT:** 7:23pm

**NEXT MEETING:** September 16, 2025 @6pm

Draft minutes respectfully submitted,



Georgette Sass

Sent to City Clerk on September 3, 2025