

**Duncan Park Commission**  
March 21, 2023 Work Session; 6:00pm,  
Grand Haven City Hall, City Manager Meeting Room, Grand Haven, MI

**WORK SESSION**

CALL TO ORDER: 6:05PM 3/21/2023

COMMISSIONERS: Present: Georgette Sass, John Williams, Mike Poort

Absent: Jennifer Holland, Nancy Nagtzaam,

CITY LIAISON: Derek Gajdos

APPROVAL OF AGENDA: Moved to accept the agenda as presented by Poort, Second by Williams. (Passed)

PUBLIC COMMENT: *No Public present*

**AGENDA**

WORK SESSION BUSINESS:

A **Discussion** – DPC discusses and clarifies the projected expenditures for the 2023/2024 budget with specific focus on regular and proposed maintenance projects in the park.

Much discussion took place for potential projects in the park. There were no final commitments on specific projects. It was recommended that in the regular meeting we would approve a budget of 17k for 23/24 fiscal year with the break down the same as the previous year budget.

Professional / Contractual : \$14,400

Oper Material & Supplies : \$500

Electricity : \$700

Water : \$1,400

There was no reason to breakdown to the Employee charges (IE: Benefits/Wages/Motorpool). These were historically small amounts that are occurred when the City provides labor services.

Some of the planned projects are to fix Bollards, investigate steps on the Mary-A-White trail, Equipment needs. Project funding would come from the Professional / Contractual line item in the budget.

In a review of the 22/23 budget currently we are under spending to current budget. YTD spent 8606.72 of 17K.

B) CITY CHARGES: The DPC would like to know what the City workers are doing in the park before things are done. This is looked at by the City as micro managing the city crews. DPC has tasks that the city does on a regular basis (IE: Trash, Limbs fallen and blocking the road or Safety issues). Outside of the regular activities, Sass will send a monthly list of tasks/requests for consideration in the following month.

PUBLIC COMMENT:

ADJOURNMENT: Motion to adjourn By Poort Second by Williams. 7:15PM.

RESPECTFULLY SUBMITTED,

*Michael J Poort*

Michael J Poort  
Duncan Park Commission, Secretary  
Approved: 4/18/2023

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