

**CALL TO ORDER: 6:01PM**

COMMISSIONERS PRESENT: Larry Burns (absent), Elizabeth Pool, Mike Poort, Georgette Sass, John Williams (absent-arrived at 6:45pm)

CITY LIAISON PRESENT: Derek Gajdos

**APPROVAL OF AGENDA:** Pool motion to approve agenda; second Poort; approved

**PUBLIC COMMENT:** *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but may not have a response at this time.*

**APPROVAL OF MINUTES:**

**JANUARY 16, 2024:** Pool motion to approve minutes; second Poort; approved

**FEBRUARY 6, 2024:** Poort motion to approve minutes; second Pool; approved

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**AGENDA**

NEW BUSINESS:

**A. Invited Speaker** – Kitchel Lindquist Hartger Dunes Preserve consists of 115 acres of protected dunes, forest, and wetlands owned by the City of Ferrysburg. Many aspects of its management are similar to that of Duncan Park, and we have just heard from our GVSU consultants (January 16, 2024; Dr. Locher and Rob Larson) the importance of the relationship between this natural system and the urban forest in Grand Haven. Dr. Eric Snyder (Kitchel Lindquist Hartger Dunes Preserve Board, Chairperson) has been invited to share information related to the stewardship of the preserve as well as how they use summer interns to facilitate their role as resource managers. **Outcome** – DPC will discuss how this information could benefit our management program in Duncan Park and seek additional ways that our two related organizations (Duncan Park Commission and Kitchel Lindquist Hartger Dunes Preserve Board) could foster a productive collaboration.

Dr Snyder, GVSU professor and chair on the Kitchel Lindquist Hartger Dunes Preserve Board, provided information about their internship program at the KLHD Preserve. Their intern each summer works to pull invasives, maintain trails and work on an independent project in the park approved by the board and supervised under the city manager. He pointed out that since having an intern they haven't had the need to hire security during certain peak times in the summer that invite vandalism and littering. The independent projects have also had great benefits over the years as they have focused on trail management, marketing, invasive map plotting, etc. Having an intern has allowed for a consistent presence in the park during the summer.

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**B. Discussion** – The extensive work done by others to build important data sets upon which the DPC can build our management plans was demonstrated by the Grand Valley presentation at our January 16, 2024, meeting. A consideration of the DPC to use a portion of our budget to contribute to an Internship (possibly through GHACF and matched by other organizations) that would serve in the capacity of our interests related to urban forestry needs. **Outcome** – DPC will consider whether this is of interest, formulate conditions for our participation and identify actions to be taken.

The commission agrees that a summer intern could be a great asset to the park. Sass to create a summer intern job description for DPC for the commissioners to review at the next meeting.

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**Duncan Park Commission** – February 20, 2024; Regular Meeting; 6:00pm  
Grand Haven City Hall, Council Chambers, Grand Haven, MI

**OLD BUSINESS:**

1. **Bollard Replacement** – review updated quote from extreme outdoor solutions and vote.  
Sass motion to support the boulder barrier replacement work being proposed by Xtreme Outdoor Solutions at approximately \$4,000. Williams Second; approved
2. **Event Calendar** –Commissioners reviewed and edited the dates.  
Lakeshore Visual Arts Collective has requested to host an event September 22, 2024. We will ask for a formal Use Request Form before voting.  
Pool to finalize 2024 calendar for commissioners to vote on at the next meeting.

**THE FOLLOWING DATES/EVENTS ARE CONSIDERED:**

SATURDAY, MARCH 16- FIRST WORK DAY 10AM-12PM, OPEN TO THE COMMUNITY

SATURDAY, APRIL 20- EARTH DAY CELEBRATION FAIR @ CENTRAL PARK PLACE FROM 1PM-4PM WITH SEEDLING GIVEAWAY

THURSDAY, MAY 16- WALK THROUGH THE PARK WITH THE CITIZENS' CLIMATE LOBBY AND BILL MARTINEZ 6PM

SATURDAY, MAY 18- SPRING DRIVE-THRU 1PM-5PM

SATURDAY, JUNE 15- WORK DAY 10AM-12PM

SATURDAY, JULY 20- WORK DAY 10AM-12PM

SATURDAY, SEPTEMBER 21- WORK DAY 10AM-12PM

SUNDAY, SEPTEMBER 22- POP-UP ART SHOW\*\*\*PENDING APPROVAL OF EVENT

SATURDAY, OCTOBER 19- DR EWING PROVIDING THE HISTORY OF DUNCAN PARK @ LIBRARY TIME TBD POSSIBLY INCORPORATE OGF NETWORK DEDICATION AND CELEBRATION OF 111 YEARS OF DPC

SATURDAY, OCTOBER 26- COLOR DRIVE-THRU

3. **Earth Day Event** – Set up will begin at 11am. We will plan to give away plants. Sass to bring the poster to the next meeting for review and provide a table skirt.
4. **Brochure Edits** – Commissioners to supply edits and discuss at the next meeting.

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**COMMISSIONER'S REPORTS:**

POORT TO ACQUIRE ESTIMATES ABOUT TREE LIMB REMOVAL OVER THE PARKING LOT.

WILLIAMS TO ACQUIRE ESTIMATES FOR LAWN CARE TO INCLUDE ENTRANCE AND MAIN AREA AND THE CURB/STRIP ON WOODLAWN AND LEAF MULCH AND REMOVAL.

CITY LIAISON REPORT: NONE AT THIS TIME

TREASURER REPORT: All financial reports available to date can be found on [Google Drive](#).

**PUBLIC COMMENT: NONE**

**ADJOURNMENT: 7:45PM**

**NEXT MEETING: March 5, 2024 @6pm**

APPROVED MINUTES RESPECTFULLY SUBMITTED BY:

**Duncan Park Commission** – February 20, 2024; Regular Meeting; 6:00pm  
Grand Haven City Hall, Council Chambers, Grand Haven, MI

*ELIZABETH POOL*

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DUNCAN PARK COMMISSION, SECRETARY