

GRAND HAVEN COMMUNITY CENTER

BOARD MINUTES

December 20, 2021

Attendance: R. Douglas VanOss, Angela Sorensen, Maggie Bandstra, and C. Seise

Absent: Sandy Katt, James Porenta

Guests: Ashley Latsch

Meeting called to order at 5:05 pm by Seise

VanOss motioned to approve November minutes, Sorenson 2<sup>nd</sup> the motion, all in favor.

COMMITTEE REPORTS:

FINANCE: VanOss summarized the meeting with Amy Bessinger, finance director and requested line item expenses in an excel spreadsheet and to add two new non-voting members to the committee.

MARKETING: Sorenson summarized the meeting held w/Seise, she shared a few additional marketing resources. Seise will provide with a marketing intern job description for her review prior to the next meeting.

ARTS: Bandstra reported on the ideas for creating more arts opportunities at the center. The LVAC board is tapped out at this time and she will look for additional artists outside that organization to join the committee.

ORGANIZATIONS: An organizations committee meeting was not held. No report

COMMUNITY: Seise reported that several meetings have been held/scheduled. She will continue to work with Katt on the committee and ways that organizations can be incorporated into the strategic plan of the center.

UNFINISHED BUSINESS

The marketing RFP was postponed due to the capital plan budget adjustment request. City Council will review at the 12/20/2021 council meeting and the RFP will be published if approved.

Facility updates are taking place. Staff met with DPW Facilities Manager to create a list of repair items in preparation for a grand re-opening in the spring. The carpet RFP should be published by the end of the year, with installation to follow and new paint in the ballroom by March. Installation and painting will be planned around existing rentals.

NEW BUSINESS

Committee job descriptions were distributed.

Seise will create and distribute committee work plans prior to the next meeting.

Meeting adjourned at 5:45 pm

The next scheduled board meeting is January 24, 2022. Committees will meet independently throughout the month and report to the board.