

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, NOVEMBER 3, 2025**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Mayor Pro-tem Kevin McLaughlin, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollewehr, Finance Director Emily Greene, Project Management Director Derek Gajdos, Public Works Director Michael England, and Streets & Utilities Manager Logan Cuddington.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Council Member **Lowe** moved, seconded by Council Member **Fritz**, to approve the agendas as presented.

**25-196** Council Member **Lowe** moved, seconded by Mayor Pro-tem **McLaughlin**, to move items 14 C & E to 11 E and F.

Roll Call Vote:

Ayes: Lowe, McLaughlin, Fritz.

Nays: Monetza.

**This motion carried.**

**25-196** Council Member **Lowe** moved, seconded by Council Member **Fritz**, to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Citizen:** Commented on littering at Mulligan's Hollow, spraying of pesticides at Mulligan's Hollow, and speeding on Gidley Bridge off Waverly.

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**Jim Hagen, 400 Lake:** Thanked Council Members Karen Lowe and Kevin McLaughlin for their service to the city.

**Chris Roberts, 1625 Gladys:** Thanked City Council Members for their service to the City of Grand Haven and commented on Deer Management.

**Josh Bruegger, Ottawa County Commissioner:** Thanked Council Members Karen Lowe and Kevin McLaughlin for their service to the city and read a quote from Theodore Roosevelt.

**Nancy O'Neil, 216 S 7th St:** Thanked Council Members Karen Lowe and Kevin McLaughlin for their service to the city and commented on Deer Management.

**Richard Clapp, 217 Grand Ave:** Commented on deer management.

## PRESENTATION

Project Management Director Derek Gajdos presented an update on the Harbor Island Remediation.

## CONSENT AGENDA.

25-198 Approve the Regular City Council Meeting Minutes of October 20, 2025.

25-199 Approve the bill's memo in the amount of \$1,127,505.97.

Attachment A

25-200 Approve the 2011 Public Act 152 requirements by adopting the annual exemption option for the medical benefit year January 1, 2026, through December 31, 2026.

25-201 Approve the permanent traffic control order for the 400 block of Grant Street.

25-202 Accept the proposal from Abonmarche of Benton Harbor, Michigan in the budgeted amount of \$26,500.00 to provide Engineering Services for the 2025/2026 Street Resurfacing program.

25-203 Approve the Professional Services Agreement from Abonmarche of Benton Harbor, Michigan, for preliminary engineering and survey services for the 7<sup>th</sup> street reconstruction project.

Council Member **Lowe** moved, seconded by Mayor Pro-tem **McLaughlin**, to approve the Consent Agenda as amended.

Roll Call Vote:

**This motion carried unanimously.**

## NEW BUSINESS

**25-204** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Lowe**, to approve and implement a deer management plan.

Roll Call Vote:

**This motion carried unanimously.**

**25-205** Council Member **Fritz** moved, seconded by Council Member **Lowe**, to add an item to the agenda to allow for the budget to be amended to increase the budget for the treatment of tree diseases by \$25,000.00.

Roll Call Vote:

**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin**, to amend the budget and increase the budget for the treatment of tree diseases by an additional \$25,000.00.

**25-206** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Lowe**, to postpone the item until city staff have a plan for the transfer of funds and budget amendments.

Roll Call Vote

**This motion carried unanimously.**

**25-207** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Lowe**, to approve a five-year contract renewal with HydroCorp of Troy, Michigan, in the budgeted amount of \$241,360.00 for cross-connection inspection services.

Roll Call Vote:

**This motion carried unanimously.**

**25-208** Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve a contract amendment with Parshall Tree Care of Traverse City, MI, to treat Duncan Park in the not to exceed amount of \$85,000 contingent upon the approval of the Duncan Park Commission, and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion failed unanimously.\***

**This motion carried unanimously.**

*\*At the 12-1-25 City Council Meeting, the City Council corrected the minutes to state the motion carried unanimously instead of failing unanimously.*

## REPORT BY CITY COUNCIL

Council Member Fritz thanked Mayor Pro-tem McLaughlin and Council Member Lowe for their work on City Council.

Mayor Pro-tem McLaughlin thanked Elizabeth Pell for her support while Mayor Pro-tem McLaughlin was on City Council.

Council Member Lowe shared that serving on City Council was a personally rewarding experience, and especially the last two years were enjoyable. Council Member Lowe also thanked her husband Mike for his support for her while on City Council. Council Member Lowe also thanked City Manager Ashley Latsch for her work and Mayor Monetza for his leadership. Council Member Lowe also commented on tomorrow's election and shared information on the proposed Public Safety Millage and thanked everyone running for City Council.

Mayor Monetza thanked Mayor Pro-tem McLaughlin and Council Member Lowe and reminded everyone of Election Day Tomorrow.

## CITY MANAGER REPORT

City Manager Ashley Latsch thanked Mayor Pro-tem McLaughlin and Council Member Lowe for the service on City Council.

## CALL TO AUDIENCE SECOND OPPORTUNITY

**Jim Hagen, 400 Lake:** Commented on the creation of a "dangerous tree ordinance" to remove dead/dying trees on private property.

**Mike Dora:** Thanked Mayor Pro-tem McLaughlin and Council Member Lowe for the service on City Council.

**Chandi Pape, MSDDA Executive Director:** Thanked Mayor Pro-tem McLaughlin and Council Member Lowe for their service on City Council.

**Ryan Cotton, 515 Park:** Thanked City Council for the creation of the SEC and commented on the importance of Urban Tree Canopy.

**Jean Madden, 1625 Gladys:** Thanked everyone on the Forest Management group for their work and City Council for their support.

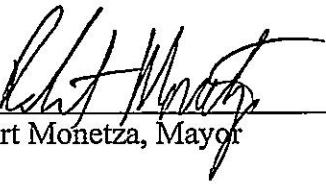
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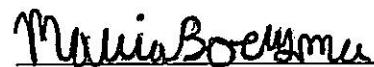
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**ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 8:48 p.m.



Robert Monetza, Mayor



Maria Boersma, City Clerk

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Attachment A

To: Ashley Letsch, City Manager  
From: Emily Greene, Finance Director

CM Date: 11.03.25

RE: Bills From Payables Warrant

NEW FUND NUMBER	FUND NAME	WARRANT 10.22.25	ACH WARRANT 10.22.25	WARRANT 10.29.25	ACH WARRANT 10.29.25	TOTALS
101	General Fund	\$67,913.44	\$0.00	\$16,698.59	\$53,979.37	\$67,913.44
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$98,203.87	\$0.00	\$117.64	\$1,288.12	\$98,203.87
203	Local Street Fund	\$8,087.30	\$0.00	\$117.64	\$2,818.38	\$8,087.30
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LSRFF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$5,362.89	\$0.00	\$0.00	\$98.69	\$5,362.89
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$70,775.00	\$0.00	\$0.00	\$3,375.00	\$70,775.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$71,769.08	\$0.00	\$3,819.19	\$13,498.57	\$71,769.08
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	GL TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operations	\$18,427.44	\$0.00	\$17,383.78	\$92,044.51	\$18,427.44
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$14,586.77	\$0.00	\$8,276.53	\$53,220.51	\$14,586.77
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$0.00	\$0.00	\$0.00	\$23,698.46	\$0.00
590	City Sewer Fund	\$116,439.88	\$0.00	\$1,500.13	\$160,149.24	\$116,439.88
591	City Water Fund	\$49,562.17	\$0.00	\$3,923.79	\$13,333.90	\$49,562.17
594	City Marina Fund	\$4,988.24	\$0.00	\$0.00	\$707.28	\$4,988.24
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
681	Motorpool Fund	\$3,407.35	\$0.00	\$88.53	\$3,340.19	\$3,407.35
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$4,947.89	\$0.00	\$0.00	\$0.00	\$4,947.89
679	Health Benefit Fund	\$4,918.70	\$0.00	\$0.00	\$0.00	\$4,918.70
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$37,355.43	\$77,865.30	\$141.17	\$0.00	\$115,220.73
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$576,745.55	\$77,865.30	\$52,046.99	\$421,848.13	\$1,127,505.87

\$1,127,505.87 Total Approved Bills  
\$125,087.32 Minus eligible bills for release without prior approval: Including Utility,  
\$1,002,418.65 Retirement, Insurance, Health Benefit, and Tax Collection Funds