

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, OCTOBER 6, 2025**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Mayor Pro-tem Kevin McLaughlin, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollwehr, Finance Director Emily Greene, Project Management Director Derek Gajdos, and City Planner Brian Urquhart.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS**

**25-181** Council Member **Lowe** moved, seconded by Mayor Pro-tem **McLaughlin**, to appoint Jeri Ashcraft to the Cemetery Board with a term ending June 30, 2028.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**25-182** Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Jean Madden, 1725 Gladys:** Commented on the proposal by the Grand Haven Children's Museum to lease space from Central Park Place.

**PRESENTATION**

Marci Cisneros of the Grand Haven Convention and Visitors Bureau presented a review of the organization's operations.

### **CONSENT AGENDA.**

**25-183** Approve the Special Work Session and Regular City Council Meeting Minutes of September 15, 2025.

**25-184** Approve the bill's memo in the amount of \$17,365,447.89. **Attachment A**

**25-185** Award the Communication Tower Replacement contract to the low bidder, Midway Electronics of Rensselaer, Indiana, in the not-to-exceed budgeted amount of \$354,060.00, which includes a 5% contingency for unforeseen foundation removal costs.

**25-186** Approve the Prein & Newhof Professional Engineering Service agreement, Amendment #1, for construction phase services in the budgeted amount of \$43,500.00.

Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve the Consent Agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

### **PUBLIC HEARING**

**Mayor Monetza** opened a Public Hearing regarding a resolution to approve an Obsolete Property Rehabilitation Act Exemption Certificate at 224 Washington Avenue, parcel #70-03-20-436-011, with a legal description of W 43 FT OF N 58 FT LOT 243 & W 43 FT LOT 244 ORIGINAL PLAT, pursuant to Public Act 146 of 2000 as amended.

Assistant City Manager Dana Kollewehr introduced the certificate request. City Council approved the Obsolete Property Rehabilitation District at the September 15, 2025, City Council Meeting.

**Richard Clapp, 217 Grand Ave:** Commented on the use of Brownfield funds for the 224 Washington Ave project, and did not comment on the requested OPRA Exemption Certificate.

After hearing no further comments, Mayor Monetza closed the Public Hearing.

### **NEW BUSINESS**

**25-187** Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve a three-year Northwest Ottawa County Leaf Processing Services Contract with Verplank Dock Co. of Ferrysburg, MI, and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote

**This motion carried unanimously.**

25-188 Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin**, to approve an introductory resolution for a zoning change request from MDR, Moderate Density Residential, to B, Beechtree District, for a portion of 601 S. Beechtree Street (parcel #70-03-28-277-017).

Roll Call Vote:

**This motion carried unanimously.**

### REPORT BY CITY COUNCIL

Council Member Fritz said the first-ever Pol-Elks-Ski Day was a great event.

Mayor Monetza shared that Chowdown Centertown was a great community event.

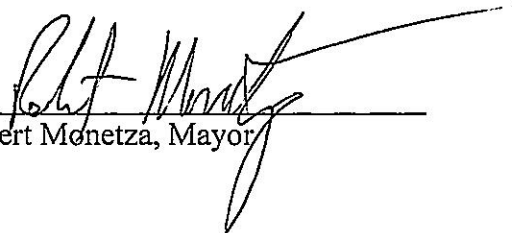
### CITY MANAGER REPORT


### CALL TO AUDIENCE SECOND OPPORTUNITY

**Michael Cannsfield:** Commented on the Grand Haven Children's Museum's proposal to lease Central Park Place and wants to make sure parking is adequate for attendance goals.

### ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:40 p.m.

  
Robert Monetza, Mayor

  
Maria Boersma, City Clerk

## Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director  
CM Date: 10.06.25  
RE: Bills From Payables Warrant

NEW FUND NUMBER	FUND NAME	WARRANT 09.17.25	ACH WARRANT 09.17.25	WARRANT 09.24.25	ACH WARRANT 09.24.25	WARRANT 10.01.25	ACH WARRANT 10.01.25	TOTALS
101	General Fund	\$40,892.52	\$10,403.06	\$83,408.49	\$7,923.81	\$35,594.11	\$93,948.18	\$59,219.39
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$3,488.29	\$0.00	\$221,520.42	\$0.00	\$165.34	\$38,742.87	\$3,488.29
203	Local Street Fund	\$0.00	\$0.00	\$139.15	\$0.00	\$70.34	\$6,927.10	\$0.00
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brld LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$119,490.57	\$468,412.01	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St Dist Dev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$24,341.00	\$0.00	\$0.00	\$24,341.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$30,900.00	\$0.00	\$0.00	\$30,900.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$77,800.00	\$0.00	\$0.00	\$77,800.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$59,650.00	\$0.00	\$0.00	\$59,650.00
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$95,072.63	\$13,631.00	\$0.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$360.00	\$0.00	\$0.00	\$0.00	\$44,343.45	\$0.00	\$360.00
455	GL TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
459	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$4,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,400.00
509	Sewer Authority Operations	\$6,268.22	\$0.00	\$6,384.02	\$0.00	\$0.00	\$1,395.95	\$6,268.22
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$7,482.58	\$0.00	\$12,652.05	\$0.00	\$8,276.21	\$77,152.01	\$7,482.58
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$18,801.64	\$0.00	\$3.43	\$0.00	\$199.82	\$5,400.41	\$18,801.64
590	City Sewer Fund	\$70.58	\$0.00	\$281,778.53	\$0.00	\$1,162.22	\$184,104.40	\$70.58
591	City Water Fund	\$2,186.37	\$0.00	\$115,200.40	\$0.00	\$1,994.14	\$125,414.31	\$2,186.37
594	City Marina Fund	\$11,225.92	\$0.00	\$829.46	\$0.00	\$280.00	\$3,192.82	\$11,225.92
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$44.97	\$0.00	\$2,403.54	\$0.00	\$755.15	\$7,231.89	\$44.97
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,470.75	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$951.57	\$0.00	\$38,801.56	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$91.80	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$43,310.44	\$0.00	\$12,158.51	\$0.00	\$4,303,870.02	\$10,513,097.45	\$43,310.44
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$138,531.53	\$10,403.06	\$737,409.58	\$200,614.81	\$4,850,167.76	\$11,628,321.15	\$17,365,447.89

\$17,365,447.89 Total Approved Bills  
\$43,310.44 Minus eligible bills for release without prior approval including Utility,  
\$17,322,137.45 Retirement, Insurance, Health Benefit, and Tax Collection Funds