

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
DECEMBER 21, 2023

A regular meeting of the Grand Haven Board of Light and Power was held on Thursday, December 21, 2023, at 6:00 PM at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Meeting.

The meeting was called to order at 6:01 PM by Chairperson Westbrook.

Present: Directors Hendrick, Knoth, Welling and Westbrook.

Absent: Director Crum.

Others Present: General Manager David Walters, Secretary to the Board Danielle Martin, Operations & Power Supply Manager Erik Booth, Finance Manager Lynn Diffell, Distribution & Engineering Manager Rob Shelley, and City Attorney Ron Bultje.

23-18A Director Welling, supported by Director Knoth, moved excuse Director Crum from the meeting due to a personal family matter.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

Motion: Director Welling, supported by Director Knoth, moved approve the meeting agenda.

23-18B Director Welling, supported by Director Knoth, moved to remove item 6A Bylaw Change Review from the agenda and add it to a January meeting with full Board attendance.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

23-18C Director Welling, supported by Director Knoth, moved to approve the agenda as amended.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

Public Comment Period: No comments were provided.

23-18D Director Welling, supported by Director Knoth, moved to approve the consent agenda. The consent agenda includes:

- Approve Minutes of the November 16, 2023 and November 29, 2023 Board Meetings and November 29, 2023 Closed Session
- Receive and File: November Financial Statements, Power Supply and Retail Sales Dashboards

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- Receive and File: November Key Performance Indicator (KPI) Dashboard
- Receive and File: MPPA Energy Services Project Resource Position Report (dated 11/30/2023)
- Receive and File: Constellation Energy Market Update Graphs (dated 12/12/2023)
- Approve payment of bills in the amount of \$2,069,177.54 from the Operation & Maintenance Fund
- Approve payment of bills in the amount of \$253,626.28 from the Renewal & Replacement Fund
- Confirm Purchase Order 22894 to Cooperative Response Center, Inc. in the amount of \$15,000 for the CRC annual user license

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Witherell and Westbrook; Opposed: None.
Motion carried.

23-18E Director Hendrick, supported by Director Knoth, moved to approve the Purchase Orders. The Purchase Orders include:

- Purchase Order 22865 to Power Line Supply Company in the amount of \$13,455 for lightning arresters for the Morford substation project
- Purchase Order 22866 to Landis & Gyr Technology, Inc. in the amount of \$28,810 for 96 electric meters for BLP stock
- Purchase Order 22875 to Power Line Supply Company in the amount of \$7,500 for 2,500 feet of 15 kV #2 AL Okonite cable
- Purchase Order #22879 to Kent Power, Inc. in the amount of \$208,643 for Morford substation breaker and relay panel installation labor
- Purchase Order #22882 to the State of Michigan in the amount of \$8,700 for the annual renewal fee of the legacy Sims Power Plant NPDES permit at the direction of City Administration
- Purchase Order #22910 to Utility Solid Waste Activities Group in the amount of \$5,499 for annual membership dues at the direction of City Administration

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

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23-18F The General Manager announced the receipt of an APPA Customer Satisfaction Award. A letter received from APPA was read aloud. Just nine utilities in the country received this award, including two in Michigan, Lowell and Grand Haven. A press release will be issued announcing the BLP's receipt of this award.

No formal action taken.

23-18G Danielle Martin provided an update on the Petition for Representation Proceedings for certain general employees to determine if they would like to be represented by the Utility Workers Union of America. The union and employer have signed a Consent for Election Agreement with one position voting by Challenged Ballot. The election will be conducted by secret mail ballot facilitated by the Michigan Employment Relations Commission. Votes will be counted on January 26, 2024.

No formal action taken.

23-18H Director Welling, supported by Director Knoth, moved to confirm the Vredeveld Haefner Audit Services 5-Year Continuance Proposal.

The City and BLP both use Vredeveld Haefner for audit services. The City has approved the extension and the Board is now being asked to confirm. The proposed pricing is consistent over the five year period.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

23-18I Director Welling, supported by Director Hendrick, moved to authorize the MPPA Energy Services Power Purchase Commitments.

The MPPA Board approves purchases on behalf of its members and the BLP then authorizes the purchases through the General Manager, BLP Board, or City Council, depending on the dollar amount and number of years. These three Purchase Power Commitments total \$11,397,635 over twelve years. This item will be placed on City Council's next consent agenda for authorization as the total duration exceeds ten years. David Walters or Erik Booth will attend City Council's meeting to answer any questions.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

23-18J The General Manager read a prepared statement. He requested the Board make its Closed Session discussions public and hold a special hearing to review concerns he has raised.

No formal action taken.

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Public Comment Period:

Vanessa Wilhelm, Grand Haven Township, stated she submitted a FOIA request for specific correspondence of Director Hendrick. Wilhelm stated the request is 60 days old and asked why she has not received the requested documents yet.

23-18K At 6:38PM Director Welling, supported by Director Knoth, moved to enter Closed Session pursuant to Section 8(h) of the Open Meetings Act to consider information or records subject to attorney-client privilege pertaining to an employment matter with the General Manager exempt from disclosure under Section 13(1)(g) of the Freedom of Information Act.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

23-18L At 7:36PM Director Knoth, supported by Director Welling, moved to end Closed Session and re-enter Open Session.

Roll Call Vote:

In favor: Directors Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

Adjournment

At 7:36PM by motion of Director Knoth, supported by Director Welling, the December 21, 2023 Board meeting was unanimously adjourned.

Respectfully submitted,



Danielle Martin
Secretary to the Board

DM