

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
NOVEMBER 20, 2025

A regular meeting of the Grand Haven Board of Light and Power was held on Thursday, November 20, 2025, at 6:00 PM at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Webinar.

City Clerk Maria Boersma administered the Oath of Office for Directors Crum and Polyak .

The meeting was called to order at 6:00 PM by Chairperson Westbrook.

**Present:** Directors Crum, Knoth, Polyak, Welling, and Westbrook.

**Absent:** None.

**Others Present:** General Manager Rob Shelley, Secretary to the Board Danielle Martin, Finance Manager Lynn Diffell, Operations and Power Supply Manager Erik Booth, Distribution and Engineering Manager Austin Gagnon, and Information Technology Specialist Dan Deller.

**25-15A** Director Welling, supported by Director Crum, moved to elect Director Westbrook as Chairperson.

**Roll Call Vote:**

In favor: Directors Crum, Knoth, Polyak, Welling and Westbrook; Opposed: None.

Motion carried.

**25-15B** Director Welling, supported by Director Polyak, moved to elect Director Crum as Vice-Chairperson.

**Roll Call Vote:**

In favor: Directors Crum, Knoth, Polyak, Welling and Westbrook; Opposed: None.

Motion carried.

**25-15C** Director Crum, supported by Director Welling, moved to approve the meeting agenda.

**Roll Call Vote:**

In favor: Directors Crum, Knoth, Polyak, Welling and Westbrook; Opposed: None.

Motion carried.

**Pledge of Allegiance**

**Public Comment Period:**

Jim Hagen, 400 Lake, commented in support of joint City Council and Board of Light and Power meetings.

Mike Dora, 501 Friant, commented in support of joint meetings and looks forward to working with the Board.

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
NOVEMBER 20, 2025

**25-15D** Director Welling, supported by Director Knoth, moved to receive and file the Fiscal Year 2025 Audit Report.

Mike Vredevelde of Vredevelde Haefner LLC presented the audit report. The audit process went smoothly, and staff made the process efficient. The audit received a clean opinion. The BLP's net position has been increasing over recent years. Revenue sources have remained consistent.

**Roll Call Vote:**

In favor: Directors Crum, Knoth, Polyak, Welling and Westbrook; Opposed: None.  
Motion carried.

**25-15E** Updated documents for the Board's orientation binders were provided. A discussion was held on record retention best practices.

**No formal action taken.**

**25-15F** A review of Board Bylaws was held, as required following each City election. Directors had no concerns with the Bylaws as written.

**No formal action taken.**

**25-15G** Director Welling, supported by Director Polyak, moved to approve the consent agenda. The consent agenda includes:

- Approve the October 16, 2025 meeting minutes
- Receive and File the October Financial Statements and Power Supply and Retail Sales Dashboards
- Receive and File the October Key Performance Indicator (KPI) Dashboard
- Receive and File the MPPA Energy Services Project Resource Position Report dated 10/31/2025
- Approve payment of bills in the amount of \$2,862,276.19 from the Operation & Maintenance Fund
- Approve payment of bills in the amount of \$1,242,795.69 from the Renewal & Replacement Fund

**Roll Call Vote:**

In favor: Directors Crum, Knoth, Polyak, Welling and Westbrook; Opposed: None.  
Motion carried.

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
NOVEMBER 20, 2025

**25-15H** Director Welling, supported by Director Knoth, moved to approve the Purchase Orders. The Purchase Orders include:

- Purchase Order #23574 to Power Line Supply in the amount of \$51,175 for 15kV underground cable 500MCM CU

This purchase order is to replace cable damaged by a directional bore. The previous cable was older, so Staff recommends replacement rather than repair.

**Roll Call Vote:**

In favor: Directors Crum, Knoth, Polyak, Welling and Westbrook; Opposed: None.  
Motion carried.

**25-15I** Operations and Power Supply Manager Erik Booth provided an update of renewable energy projects. In the last year, two new solar projects came online. The BLP has a total of 23 megawatts of solar between six projects in which it participates. Across all types of renewables, the BLP has a total of 33.8 megawatts, or 30% of our overall power supply portfolio. The BLP is forecasted to be in compliance with the state's renewable energy requirements until 2036.

**No formal action taken.**

**25-15J** Chairperson Westbrook reported he enjoyed the retiree and employee luncheon held earlier this week. He also thanked staff for their participation in the Soup for All event.

**No formal action taken.**

**Other Business**

- The BLP earned an APPA Customer Satisfaction Award and an Award of Merit in Communications.
- The BLP is applying for a grant from the Grand Haven Area Community Foundation for the community solar project. We have passed the letter of intent stage and have been asked to submit a full application.
- The General Manager is on the Airport Board's next Tuesday meeting agenda to provide information on the community solar garden concept. Construction would need to begin by July 4, 2026 to participate in current tax credit opportunities.

**No formal action taken.**

**Public Comment Period:** none.

**Adjournment**

At 6:45PM by motion of Director Welling, supported by Director Knoth, the November 20, 2025 Board meeting was unanimously adjourned.

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
NOVEMBER 20, 2025

Respectfully submitted,

A handwritten signature in black ink that reads "Danielle Martin". The script is cursive and fluid, with the first name and last name clearly legible.

Danielle Martin  
Secretary to the Board

DM