

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
JULY 20, 2023

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, July 20, 2023, at 6:00 PM at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Meeting.

The meeting was called to order at 6:00 PM by Chairperson Westbrook.

Present: Directors Crum, Hendrick, Knoth, Witherell and Westbrook.

Absent: None.

Others Present: General Manager David Walters, Secretary to the Board Danielle Martin, Finance Manager Lynn Diffell, Operations & Power Supply Manager Erik Booth, and Distribution & Engineering Manager Rob Shelley. Attending remotely were representatives from HDR.

Motion: Director Crum, supported by Director Knoth, moved to approve the meeting agenda.

23-11A Chairperson Westbrook, supported by Director Witherell, moved to amend the meeting agenda by adding items 4I Receive and File Information Submitted by Former Mayor Geri McCaleb and 9A Schedule a Work Session August 1, 2023 to Review with Truscott Rossman Potential Information Materials Regarding the BLPCCC Amendment.

Roll Call Vote:

In favor: Directors Crum, Knoth, Witherell and Westbrook; Opposed: Director Hendrick.
Motion carried.

23-11B Director Crum, supported by Director Knoth, moved to approve the meeting agenda as amended.

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; Opposed: None.
Motion carried.

Public Comment Period:

Mike Fritz, 225 Clinton Avenue, commented on electric vehicle charging stations and asked the Board to work with City officials and businesses on this item. He thanked Board directors for the work they do as elected officials.

Jeff Miller, 1120 S. Harbor Drive, commented on the advisory committee created at the Board's June meeting and offered to lend his experience. He stated elected officials engaging with the public is a good thing.

Mike Welling, 1226 Fulton Avenue, commented on the Harbor Island soccer field. He stated former dump materials are below the field and that fact seems overlooked in the HDR presentation.

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23-11C Director Knoth, supported by Director Witherell, moved to approve the consent agenda. The consent agenda includes:

- Approve Minutes of the June 29, 2023, Board meeting
- Accept and file the June Financial Statements, Power Supply and Retail Sales Dashboards
- Accept and file the June Key Performance Indicator (KPI) Dashboard
- Accept and file the MPPA Energy Services Project Resource Position Report (dated 06/30/2023)
- Accept and file the Constellation Energy Market Update Graphs (dated 7/11/2023)
- Accept and file the MERS Annual Actuarial Valuation Report for GHBLP (dated 12/31/2022)
- Approve paying bills in the amount of \$2,556,684.66 from the Operation & Maintenance Fund
- Approve paying bills in the amount of \$747,926.48 from the Renewal & Replacement Fund
- Confirm Purchase Order 22715 in the amount of \$24,000.00 to Zervas Facility Maintenance for annual cleaning services
- Receive and File Information Submitted by Former Mayor Geri McCaleb

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; Opposed: None.
Motion carried.

23-11D Representatives from HDR provided an update on the Harbor Island project. Background monitoring is nearing completion, and the next steps will begin in the fall/winter. The General Manager requested a process be established for the Board and staff to receive new data to be able to accurately respond to inquiries from the public. No overall cost estimates are currently available. HDR will be at the Board's September 28, 2023 meeting with another update.

No formal action taken.

23-11E Director Crum, supported by Director Knoth, moved to approve the Purchase Orders. The Purchase Orders include:

- Purchase Order 22717 in the amount of \$60,000.00 to GRP Engineering for design engineering and C/A for Morford substation upgrades

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- Purchase Order 22719 in the amount of \$6,000.00 to Tri-Cities Broadcasting Foundation (WAWL) for FY24 community outreach and PSAs
- Purchase Order 22723 in the amount of \$8,347.50 to WGHN radio station for FY24 community outreach and PSAs
- Purchase Order 22724 in the amount of \$45,000.00 to Boileau Communications for FY24 customer communications and education assistance

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; Opposed: None.
Motion carried.

23-11F Rob Shelley provided a distribution and capital projects update. The presentation highlighted six projects that have been in progress over the past twelve months. Overall, projects are being completed on time and under budget. We have had difficulties with vehicle replacements, which are increasing in both price and lead time.

No formal action taken.

23-11G The General Manager provided an initial fiscal year-end budget to actual review. June's monthly income statement provided in the Board package shows a preliminary year-end summary without year-end adjustments. Operating revenue was only 1.53% below budget, indicating good planning and implementation by Staff. Four-year balance sheet and income statement comparisons were also provided. Construction of a power supply portfolio through MPPA following the decommissioning of the Sims power plant was a big task. Besides cash flow, which has been impacted by Harbor Island project delays, we have met all Strategic Plan financial goals for the past year.

No formal action taken.

23-11H Erik Booth provided a renewable energy progress report. Our sustainability program includes three components: Energy Optimization & Waste Reduction, Renewable Energy, and the Green Energy Program. These three programs focus on the balance between sustainability, affordability, and reliability.

The BLP's goal is to have 30% renewables in our portfolio by 2030. We are experiencing delays and increased costs associated with planned solar projects. Landfill gas will phase out of our portfolio in 2026-2027 and will need to be replaced with solar. The BLP does not own any property suitable for local solar installations. If the community desires local solar installations, a site must be identified and the BLP can then install the necessary equipment.

The Green Energy Rider provision is available to any BLP customer who desires to support green energy purchases. Customers can enroll through a simple process at ghblp.org.

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No formal action taken.

23-11I Director Westbrook, supported by Director Crum, moved authorize the Chair and General Manager to present what the Board found to ratepayers in Ferrysburg.

Service to municipalities outside of the City of Grand Haven is granted by individual franchise agreements. The BLP is a franchised provider in five jurisdictions. The franchise agreements are perpetual, but revocable at will. The BLP makes payments in lieu of taxes to all municipalities it serves.

Chairman Westbrook would like to respond to the letter received from the City of Ferrysburg via an in-person discussion.

Roll Call Vote:

In favor: Directors Crum, Witherell and Westbrook; Opposed: Directors Knoth and Hendrick.

Motion carried.

23-11J Director Hendrick, supported by Director Knoth, moved to authorize the General Manager to execute short-term contracts for identified employees pending a legal review.

The proposed charter change amendment reduces department head positions from three to one. If approved, the short-term contracts would allow department heads to receive severance pay if they are not offered an equivalent position with the city should the amendment pass.

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; Opposed: None.

Motion carried.

Other Business

By consensus, a Board Work Session was scheduled for Tuesday, August 1, 2023 at 6:00pm to receive an update on the work being done by Truscott Rossman.

The General Manager provided further information regarding electric vehicle charging stations. The city has the authority and responsibility to determine where stations should be installed and install them downtown as the city owns the parking spots. The BLP would have the authority and responsibility to extend our system to these stations. We could also own and operate them in our own parking lot. The BLP would establish service to the charging station and sell power to the city, not the end user, at a set rate for any electricity used.

Public Comment Period

Chairman Westbrook read a comment received July 14, 2023 from Winnie Canavan, 15871 Mercury Drive, stating she loves our service and the people that work here. She feels that

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people that have this service should have the right to vote to keep the Board of Light and Power, not just city residents.

Adjournment

At 9:48 PM by motion of Director Hendrick, supported by Director Knoth, the July 20, 2023 Board meeting was unanimously adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Danielle Martin". The script is cursive and fluid.

Danielle Martin
Secretary to the Board

DM