

Grand Haven Airport Board - Minutes of the November 23, 2021 Meeting

Ben Ennenga called the meeting to order at 5:30PM.

Roll call by Board Secretary Denny Swartout Members Present:

Ben Ennenga

Chris Kostamo,

Dale Hagenbuch

Denny Swartout

Rick Clapp

Others Present:

Tom Manderscheid, City Liaison

Earle Bares, Airport Manager

Guests:

Mark Lynn

Jennifer Bares

First call to the audience: None

Other Comments:

- Earle mentioned the “Trunk or Treat” event was a huge success with 1,200 kids in attendance and 13,000 pieces of candy given out. There were 11 aircraft participating. The event is scheduled for October 29th next year.
- Airport Open House will be on June 4th next year and is listed in both the MI airport directory and the city calendar.

Board Minutes: Acceptance of the October 26, 2021 Board Meeting minutes. Motion by Kostamo seconded by Clapp. Motion Carried.

New Business:

- Tom briefed the board on the updated Airport Capital Improvement Plan mentioning: \$12,000 has been used for crack sealing of the N/S runway. That \$305,747 is in the CIP for patch and sealing of the same runway in 2024. He will be requesting that the airport capital budget be included in the overall city budget in February.

- Tom brought the board up to date on the Coronavirus Response and Relief Supplemental Appropriations Act Grant: the \$13,000 grant was approved in September by the MI Legislature but MDOT has yet to provide the necessary forms. The funds will be used for airport projects (ie. Hanger roofs). The City has also expressed interest to MDOT AERO in obtaining an additional \$32,000 from ARPA funding.

Old Business: None

Airport Manager Report: Earle Bares

- fuel sales for October were 1,876 gallons compared to 1,650 last year
- aviation activity and fuel sales continue to trend downward due to weather and fuel prices
- planning and submittals are underway for next years runway and taxiway crack sealing and paint marking
- coating and painting of hangar roofs D,F,A and possibly B planned for next June based on funds coming from State Block Grant
- Every year about this time we need to review Homeland Security and FAA/MDOT requirements. The Airport has an Emergency Plan and promotes limited and/or controlled access. Airport and/or FBO performs on an on-going basis security checks and programs.
- procedure for winter plowing: plowing is started at 3:00 AM with the east/west runway done first along the main taxiway
- all hangars that can be rented are rented and of the 72 total spaces 17 cannot be used for aircraft

Administrative Liaison Report: Tom Manderscheid

- accounts receivables as of November 16 totaled \$2,910.50 with the airport cash balance sitting at \$80,392.54
- the RFP for painting the hangar roofs has been changed due to different materials needed but it should be released by Dec. 1st.
- total airport fund balance is \$238,107 less \$45,000 for hangar roofs
- a procurement process to select an airport consultant which must occur every three years will begin

Call to the audience: None

Adjournment: Motion made by Clapp seconded by Hagenbuch to adjourn the meeting at 6:29PM. Motion carried.

