

Grand Haven Airport Board - Minutes of the September 28, 2021 Meeting

Meeting called to order by Board Chair Ben Ennenga at 5:30pm

Roll Call by Board Secretary Dennis Swartout

Members Present: Ben Ennenga
Dennis Swartout
Chris Kostamo
Richard Clapp
Dale Hagenbuch

Others Present: Tom Manderscheid, City Liaison
Earle Bares, Airport Manager

Guests: Mayor, Bob Monetza
City Mgr. Pat McGinnis
Jennifer Bares
Tom Howard

First call to the audience: No comments

Other Comments: Earle thanked members of the board and the volunteers for help with the recent Open House. A total 150 airport ops and 18 pilots took part in the event.

On October 30th from 2-4pm the airport will host a "Trunk and Treat" event. Please contact Jennifer if you wish to donate to it. Up to 280 families may be attending.

Board Minutes: Acceptance of the August 24, 2021 Board Meeting minutes and the minutes from the Work Session of September 1. Motion by Clapp seconded by Kostamo. Motion Carried.

New Business: Update on the Minimum Standards Document

Pat McGinnis reported on the final recommended changes to the Minimum Standards for General Aviation and Commercial Aeronautical Activities document. There were some concerns with the Board's recommended charges in one section that might impact our ability to operate. Deleted portion removed any chance that we would be treating any operator in a discriminatory fashion. Earle supported taking the language out since you can't discriminate against 'noise.' A noise abatement study by the FAA cost \$250,000. Sky Dive uses KingAir that helps to reduce noise and volume by 30%. Ben Ennenga asked about the hard surface parking requirements and it was agreed that language should be removed.

Motion made by Kostamo and seconded by Clapp to approve the final changes and forward them on to City Council for approval. Motion Carried.

The 2022 calendar for Airport Board Meetings was presented for review. Motion made by Ennenga and seconded by Swartout to accept the dates. Motion Carried

Old Business: None

Airport Manager Report: Earl Bares

- Airport operations increased from 976 in June of 2016 to 11,372 this year
- All hangers that can be rented are rented
- Taxiway marker rehabilitation project has been completed
- Still waiting on East-West runway rehab project grass seeding to be completed and payment from contractor on runway light repair (\$2,000)
- Jet A tank and fuel system continues to work properly. To date fuel used since the start of operation totals 9,479 gallons. We were expecting sales of about \$33,000 but have generated at least \$40,000 thus far with more expected. Of total fuel sales 81% was local and 19% non-local with a total of 144 transactions
- August operations totaled 1445 compared to 1990 for last year
- Increase in visitors has generated 122 tie downs thus far this year

Administrative Liaison Report: Tom Manderscheid

- The Airport fund cash balance as of September 18th is \$70,235.50
- Skydive and Maintenance Hangars Roofs - We received two bids on roof replacement and the low bid was from Nuturashield of Grand Rapids in the amount of \$26,380. Grand Haven City Council approved the low bid, contracts have been signed and the roof work has begun. The skydive roof and Maintenance flat roof has been completed. The Skydive roof had some small leakage, Todd Brands of DPW has been notified and is working with the contractor.
- The City of Grand Haven has applied for additional Airport funding of \$13,000 from MDOT AERO titled the Coronavirus Response and Relief Supplemental Appropriation Act. MDOT Office of Aeronautics is currently working on a State Block Grant application process through the Airport Coronavirus Response Grant Program.
- The permanent painting on runway 9/27 has been completed. We are still waiting for the runway shoulders to be filled and grass to be planted.
- The MAP Meeting originally scheduled for November 4 at 10:00 has been moved back to Wednesday, November 3 at 10:30-11:45am.
- The City has send an e-mail back to MDOT AERO expressing interest in obtaining an additional \$32,000 in American Rescue Plan Act Funding.

- A procurement process will begin to select an Airport Consultant that best suits the Airport needs. I believe this process is to occur every three years. Last time this process has been completed was 2016. We will have to be identifying all our projects over the next 5 years and this will be part of our procurement process.

Second call to the audience: Tom Howard asked if we did the Pledge of Allegiance prior to the meeting. The answer was no.

Earle informed the board that the deck would soon be painted.

Adjournment: Motion by Kostamo and seconded by Clapp to adjourn the meeting at 6:51. Motion carried.