

## **Grand Haven Airport Board Meeting Minutes June 27, 2023**

Chairperson Ben Ennenga called the meeting to order at 5:32 pm

Roll call by board secretary Richard Clapp. Members present: Ben Ennenga, Richard Clapp, Hagenbuch, Denny Swartout, Kostamo (absent)

### **Others Present:**

Tom Mandersheid, City Liaison

Earle Bares, Airport Manager

**Guests:** Jennifer Bares, Kevin Jarchow, Mark Lynn, Tom Howard, Tricia Harrell

### **First Call to the audience:**

Jennifer Bares, discussed "Trunk or Treat 2023". Please consider candy donations and participation in the event.

### **Board Minutes:**

Approval of April 25, 2023 minutes

Motion by Swartout seconded by Clapp. Motion carried.

### **New business:**

Discussion ensued regarding purchase of new model M-4000 fuel terminal, from Sparling corporation. It will also include a new hose and nozzle. It will be Wi-Fi connected. Mentioned by airport manager Bares that it may be possible to connect to it via a phone line. This purchase is to be covered by monies in the airport fund. Note that this only has a 1-year warranty.

Motion by Swartout seconded by Clapp to approve recommendation to make emergency purchase of new model M-4000 fuel terminal, from Sparling corporation, not to exceed the amount of \$27,261. Vote put forth by chairman Ennenga, motion carried unanimously, 4-0.

### **Old business:**

Lengthy discussion regarding what to charge for the shipping container sitting outside Sky Dive Grand Haven. A lot of concerns about setting precedents for others to place structures or items outside of their hangars. Airport liaison, Airport manager, and Sky Dive Grand Haven were supposed to decide on a lease rate after the April meeting. No collective decision had been made. We discussed the reason the container came to be present in the first place. This was due to roof leaks in the Sky Dive Grand Haven hangar. The City liaison stated that the roof will be fixed. The facilities manager for the Department of Public Works looked at it, but subsequently resigned shortly after. A contractor looked at it, and did not submit a bid. The city

liaison stated his opinion that we should let Sky Dive keep the container until the roof is repaired.

Motion by Swartout to charge Sky Dive Grand Haven \$100/month. Not supported per subsequent discussion.

Motion by Clapp that storage container be removed by end of October 2023 or end of Sky Dive Season, whichever is later. Not supported, discussion continued.

Motion by Clapp seconded by Swartout to charge Skydive Grand Haven \$100/month else remove the storage container. Put to vote by Chairman Ennenga. Motion carried, 3 to 1.

Further discussion ensued. It was mentioned that a time limit of 30 days be added to the motion.

Amended Motion by Clapp seconded by Swartout to charge Skydive Grand Haven \$100/month else remove the storage container within 30 days.

Chairman Ennenga put the amended motion to a vote. Motioned carried 3 to 1.

#### **Airport manager report: Earle Bares**

Reasonable fuel price, least expensive within 30 miles

Jet A is \$.05 more per gallon due to not being able to split a load

Apron and taxiway painting and crack sealing complete

Hangar row A painting budgeted

4 Notams currently issued.

We sold 661 gallons of 100LL fuel last month.

Participated in study to have electric charging stations, we may be selected to be one of the airports to participate.

59 Aircraft on the field, however according to FAA database we have 64. 35 people on waiting list for hangar.

3 aircraft worked on in past month

Crack sealing is complete.

Taxiway painting is complete.

#### **Administrative Liaison Report:**

Airport Cash balance: \$191,685. We are expecting \$115,930 from MDOT. Minus \$1594 (our 5% for the crack sealing). Our total cash reserve is \$306,062 minus \$27,361 for the purchase of the new fuel terminal, equals \$278,801 after purchase of new fuel terminal.

We fronted money for E62+63 parcels, approved by county, is in the hands of MDOT. Have not been reimbursed by MDOT for \$115,930, for the state block grant 2022-0475 which regards parcels E62&63. We were told it would take four to six weeks for reimbursement. We are still waiting from the MDOT financial services group.

Accounts receivable: \$143.28 (for 2 months in arrears), most likely due to it being the end of the fiscal year and monies not being invoiced in the current end of year.

**Second call to the audience:**

New airport board member Tricia Harrell introduced herself. Expressed interest in being a part of raising interest in the airport.

Tom mentioned having open meetings act pamphlets for review from city clerk.

**Adjournment:**

Motion by Ennega, seconded by Swartout at 6:41 pm. Motion carried.

**Minutes submitted by board secretary, Richard Clapp**