

Grand Haven Airport Board Meeting Minutes February 27, 2024

Chairperson Ben Ennenga called the meeting to order at 5:30 pm

Roll Call: Richard Clapp

Members present: Ben Ennenga, Dale Hagenbuch, Richard Clapp

Absent: Tricia Harrell (excused); Swartout (excused)

Others Present: Earle Bares, Airport Manager

Guests: Jennifer Bares, Eric Byington, Tim Price Asst. City Mgr.

First Call to the audience

Jennifer Bares: 75th Anniversary June 1st, Dawn Patrol breakfast and lunch, seeking volunteers.

Earl Bares- Grand Haven Aviation Association, Airport open house on June 1, 2024 with Dawn patrol breakfast. 75th anniversary of the airport with breakfast at 11 am. Will feature the Hooligans flight team. Latest version of Microsoft Flight simulator is loaded on the GHAA simulator with all Grand Haven airport database data downloaded. Real weather, and airport data.

Aviation Career camp (ACE), will be putting together more details. Have reached out to West Michigan Aviation Academy in Grand Rapids.

February chapter EAA 211, Tony Gwinn presented on Skydive Grand Haven and its interaction with local pilots.

Young Eagle flights will take place at the airport open house June 1.

January 2023 Minutes:

Approval of January 23, 2023 Minutes

Motion to accept the January minutes by Clapp, seconded by Ennenga. Motion carried.

Motion is carried.

New business:

Consideration by the airport board to either approve option 1 or option 2, submitted by the city of Grand Haven finance department, regarding the merging of two airport funds held by the Grand Haven Area Community Foundation.

Chairman Ennenga made the motion to keep the two funds separate and get the one fund signed. Seconded by Clapp. Motion carried.

Recommendation to Grand Haven City Council to approve June 1, 2024 Grand Haven Aviation Association Dawn Patrol/Open House (8 am to 2 pm)
Motion to accept by Clapp, seconded by Hagenbuch. Motion carried.

Recommendation to Grand Haven City Council to approve October 26, 2024 Grand Haven Aviation Association Trunk and Treat event (2 to 4 pm)
Motion to accept by Clapp, seconded by Hagenbuch. Motion carried.

Recommendation to Grand Haven City Council to approve Dave Cole Decorators Inc, Sparta, MI to recoat the existing roof, Hanger Row A in the amount of \$18,000.00.
Motion to accept by Hagenbuch, seconded by Clapp. Motion carried.

Recommendation to Grand Haven City Council to approve Painting Services of West MI, Grand Haven, MI to paint the ceiling, walls and seal the floor in the Maintenance Hangar in the amount of \$15,162.94.
Motion to accept by Hagenbuch, seconded by Clapp. Motion carried.

Old Business:

Consideration by the Airport Board whether the proposal by Airmen Academy to operate as a Specialized Aviation Service Operator meets the Grand Haven Memorial Airport minimum standards.

Recommendation to Grand Haven City Council to approve/deny the Airmen Academy proposal, (based on meeting the requirements of our minimum standards for commercial aeronautical activities document), to operate as a Specialized Aviation Service Operator at the Grand Haven Memorial Airport.

Vote:

Hagenbuch-Deny

Clapp- Deny

Ennenga- Deny

It is the airport board recommendation to Grand Haven City Council to deny approval of Airman Academy as a SASO

Airport manager report: Earle Bares

General Utility License has been granted to the airport.

Activity

Activity was down year over year.

Projects

Fuel reel leak on 100LL in the fuel line swivel. Currently assessing it. Researching getting a swivel for it. \$2500 for a new reel, if purchased.

Hangar roofs, maintenance floor.

N/S Runway rehabilitation. Preliminary design plan submitted to MDOT. \$42,000 budgeted and is grant eligible.

Construction of new hangars. (fall)

Painting of outside of hangars.

Tree removal project complete on south approach, with stumps to be removed in spring.

Airport approach plan for tier one airports. (3GM is a tier one airport) This means it is even more critical to keep trees out of the approach plane.

STILL waiting for MDOT to draft a letter for interim use of hangar space. Again, chairman Ennenga questioned this because we have been waiting several months for this. MDOT said they will do it when they "get around to it"

Any construction near the airport must have filled out a 7460 form. This form is used to notify the FAA of construction near the airport.

A majority of the airport land West of 168th was acquired with federal funds and therefore subject to the requirements of grant assurances. It is part of the airport clear zone.

Skydive Grand Haven would like to build a box hangar.

Land leases discussed. Pricing for JOST is \$.07/sq. ft.

New hangar review is due per our capital improvement plan. We need to have this on the agenda for next month.

2ND week of June air show is proposed along the Grand Haven waterfront and state park.

CC Terminal for fuel system is working great. Wifi connectivity issue is no longer. There is an ethernet wire running out to the fuel terminal. Continuity is questionable. New fuel terminal came with a bluetooth keyboard for troubleshooting purposes.

Earle Bares explained the role of E2 Technologies as the Fixed Based Operator for 3GM. He discussed customer support, quality, reasonable, and timely service to the customer. E2 is fully committed to provide as many services as possible.

Fuel sales & Operations

31 log entries

Fuel Sales were 50 Gal.

61 Aircraft home based on the field.

New hangars. Design to begin in 2024.

Worked on 0 aircraft.

43 Phone calls.

Hangars are fully occupied.

Airport Facilities

Southside of terminal fascia board blew off. Repair tbd.

Several runway edge lights still out. Some burned out, some need repair.

Notams

3 current NOTAMS

Grants

Michigan local airport revitalization program has 2 M available, but stalled in the MI legislature.

Airport Liaison Report:

Airport Cash balance: \$326,914.

Receivables under 30 days, \$955 which is due to timing and receipt of hangar rents.

Proposed increase in hangar rents \$5 for resident and non-resident due to increases in utility costs.

Second call to the audience:

(crickets...)

Adjournment: 7:15 pm

Minutes submitted by board secretary, Richard Clapp